

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

November 20, 2023

The Regular Meeting of the Trumbull County Educational Service Center was held on November 20, 2023 at the Board Office.

Mr. Jeffrey Dreves, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mrs. Deborah Patchin, Mr. Al Haberstroh, and Mr. Thomas Krispinsky. Also present were Michael Hanshaw, Superintendent, Robert Marino, Ed. D, Assistant Superintendent; Michelle Tul, Director of Pupil Services; Stacy Foster, Treasurer; Carlotta Sheets, Supervisor of Human Resources and Communication and Christopher Hubinsky, Technology Administrator.

APPROVAL OF FINANCIAL REPORTS

23-242 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the Financial Reports presented by the Treasurer as of October 31, 2023.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

APPROVAL OF MINUTES

23-243 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve the October 16, 2023 minutes of the Regular Board Meeting.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

TREASURER’S RECOMMENDATIONS

APPROPRIATIONS

23-244 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve an adjustment in appropriations as follows:

<u>Fund</u>	<u>Description</u>	<u>Original Appropriation</u>	<u>Adjustment</u>	<u>Funds Available</u>	<u>Adjusted Appropriation</u>	<u>Reason</u>
507	Extended Learning and Recovery 2023	\$0.00	\$502,692.61	\$502,692.61	\$502,692.61	FY24 Allocation Adjust
507	Homeless ARP Grant FY23	\$0.00	\$44,170.75	\$44,170.75	\$44,170.75	FY23 Carry Over
551	LEP Grant	\$0.00	\$38,973.49	\$38,973.49	\$38,973.49	FY24 Allocation Adjust

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

November 20, 2023

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

CONTRACTS AND AGREEMENTS

23-245 Motion by Mr. Haberstroh, Second by Mrs. Domhoff to approve an agreement between the Trumbull County Educational Service Center and Portage Therapy Services to provide OT services to Warren City Schools from January 2, 2024 through April 1, 2024.

Roll Call: Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

23-246 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to retroactively approve a Student Affiliation Agreement between the Trumbull County Educational Service Center and Kent State University for OT and PT Assistant Education effective September 20, 2023 through September 20, 2028.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

23-247 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to retroactively approve an agreement between the Trumbull County Educational Service Center and Ashland University for Professional Development Courses effective August 1, 2023 through May 24, 2024.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

RESOLUTION

23-248 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the following resolution:

AUTHORIZING AGREEMENT WITH EDUEVERYTHING, INC. FOR THE PURCHASE OF DRONES.

The Superintendent recommends authorizing an agreement with EduEverything, Inc. (“EduEverything”) for the purchase of drones.

Background:

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

November 20, 2023

1. The Board has identified a need to purchase drones for the District's drone program (the "Project").
2. The Project is outside the scope of competitive bidding under O.R.C. 3313.46 as the procurement of furniture, fixtures, and equipment that have no permanent connection to a school building are not required to be publicly bid.
3. The Board has determined it will pay for some or all of the Project using funds secured through a grant from the U.S. Department of Education. 2 C.F.R. § 200.320(a)(ii) provides that the Board may award micro-purchases without soliciting competitive price or rate quotations if the price is below the micro-purchase threshold and the district determines the price to be reasonable. The Board has previously certified a \$50,000 micro-purchase threshold for the expenditure of Federal funds, as permitted by 2 C.F.R. § 200.320(a)(iii) and (iv).
4. EduEverything has provided a proposal for the Project in an amount less than \$50,000, which is below the District's micro-purchase threshold, and the Superintendent believes the proposal to be reasonable and appropriately competitive.
5. The Superintendent requests authority for the Superintendent and Treasurer to negotiate an agreement with EduEverything for the Project in an amount not to exceed \$50,000.

The Board approves the purchase from EduEverything Inc supplies to support the Drone Racing League.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

MEMBERSHIPS

23-249 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve an annual membership in AESA at \$925.00 for the 2023 – 2024 School Year.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

November 20, 2023

MEMORANDUM OF UNDERSTANDING

23-250 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve a Memorandum of Understanding with the Trumbull County Educational Service Center and Central Ohio ESC for 25 days of HQIM Math Specialist Regional Lead.

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

23-251 Motion by Mr. Haberstroh, Second by Mrs. Patchin to approve a Memorandum of Understanding with the Trumbull County Educational Service Center and Trumbull County Board of Developmental Disabilities for Psychology Services for the 2023-2024 School Year.

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

RECOGNITION AWARD

23-252 Motion by Mr. Krispinsky, Second by Mrs. Domhoff to recognize the Trumbull County Educational Service Center for the award of High Performing ESC for 7 consecutive years as acknowledged by the Ohio Department of Education.

Roll Call: Mr. Krispinsky, Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

CLEANING SERVICES BID AWARD

23-253 Motion by Mr. Haberstroh, Second by Mrs. Patchin to award the cleaning services bid to Imperial Services effective January 1, 2024 through December 31, 2026 for a three-year agreement.

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

November 20, 2023

ACCEPT DONATIONS

23-254 Motion by Mr. Krispinsky, Second by Mrs. Patchin to retroactively accept the following donations for a Halloween Party at the Learning Center.

- 25 pumpkins from Catalpa Farms
- \$100.00 from Meijer

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

SUPERINTENDENT'S RECOMMENDATIONS

RESOLUTION

23-255 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the following resolution:

WHEREAS, on June 30, 2023, the 135th Ohio General Assembly passed the state's biennial Operating Budget for FY 24-25 ("Amended Substitute House Bill 33" or "H.B. 33"), and Governor DeWine signed the legislation into law on July 3, 2023; and

WHEREAS, Amended Substitute House Bill 33 makes significant structural changes to the Ohio Department of Education, including renaming the Department of Education as the Department of Education and Workforce ("DEW"), creating the position of a director of education and workforce who will be appointed by the Governor with the advice and consent of the Senate, establishing within the DEW the Division of Career-Technical Education and the Division of Primary and Secondary Education, each of which will be led by a deputy director appointed by the director of education with the advice and consent of the Senate, creating the "Department of Children and Youth," creating the position of a director of children and youth, and transferring most of the powers and duties of the State Board of Education and the Superintendent of Public Instruction to the DEW, the Director of Education and Workforce, the Department of Children and Youth, and/or the Director of Children and Youth; and

WHEREAS, most of the State Board of Education and/or Superintendent of Public Instruction's powers prior to the effective date of H.B.33 will now fall under the auspices and/or jurisdiction of the DEW, the Director of Education and Workforce, the Department of Children and Youth, and/or the Director of Children and Youth, the State Board of Education retains the following duties: (1) adopt requirements for educator licensure; (2) process and issue educator licenses; (3) investigate and resolve educator misconduct complaints; (4) evaluate background checks, evaluate eligibility for licensure and participate in the retained applicant fingerprint database program; (5) determine school district territory transfer disputes; and (6) administer the teacher and school counselor evaluation systems; and

WHEREAS, during the period of transition and until such time as respective roles are clearly delineated, the Board of Education desires to recognize and give full effect to the structural changes made by H.B. 33 and align its practices accordingly;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education that any and all references to the "Department of Education," "Ohio Department of Education," "Department," or "ODE" contained in the Board's existing policies and corresponding administrative guidelines and forms, shall, after the effective date of HB 33 (i.e.,

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

November 20, 2023

on or about October 2, 2023), mean the “Department of Education and Workforce” (“DEW”) or the “Department of Children and Youth” for all purposes set forth and described in HB 33.

BE IT FURTHER RESOLVED, that to the extent that existing Board policies and corresponding administrative guidelines and forms reference the “State Superintendent of Public Instruction” and/or the “State Board of Education.” such references, after the effective date of HB 33, shall be mean the “Department of Education and Workforce” (“DEW”), the “Director of Education and Workforce,” the “Department of Children and Youth” and/or the “Director of Children and Youth” as applicable and appropriate and as set forth and described in HB 33.

BE IT FURTHER RESOLVED that, until such time as the Board’s existing policies and corresponding administrative guidelines and forms are updated to reflect the changes set forth above, the Superintendent shall act and direct other school staff to act and carry out their responsibilities in a manner consistent with HB 33 and the above-identified provisional changes to Board policies and corresponding administrative guidelines and forms.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

NEW BUSINESS – PERSONNEL MATTERS

CLASSIFIED – EMPLOYMENT

23-256 Motion by Mr. Haberstroh, Second by Mrs. Patchin to employ the following Classroom Assistants on a 1 year 193 day prorated contract as listed below:

Name	Effective Date	Hours per day
Fendenheim, Terri	November 15, 2023	7.0
Martin, Beckey	November 1, 2023	7.0
Schwab, Miranda	October 31, 2023	7.0

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

CERTIFIED – UNPAID LEAVE OF ABSENCE

23-257 Motion by Mr. Haberstroh, Second by Mrs. Domhoff to approve an unpaid leave of absence for **Amanda Brookbank, MD Teacher** effective November 1, 2023 until doctor’s release.

Roll Call: Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

November 20, 2023

AMEND – MOTION #23-238

- 23-258 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to amend motion #23-238 for an unpaid leave of absence for **Amy Pabst, Speech Pathologist**, from November 13, 2023 through December 20, 2023 to December 8, 2023 through December 20, 2023.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

POLICY UPDATES

- 23-259 Motion by Mr. Krispinsky, Second by Mrs. Domhoff to approve the Policy Updates.

Roll Call: Mr. Krispinsky, Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

WORKFORCE DEVELOPMENT BOARD – MINUTES

- 23-260 Motion by Mr. Krispinsky, Second by Mr. Haberstroh approve the minutes of the November 16, 2023 quarterly meeting for the Trumbull County Educational Service Center Business Advisory Council in partnership with the Workforce Development Board of Trumbull County.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried

SUBSTITUTES

- 23-261 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to employ the additional list of substitutes on an as needed basis effective August 14, 2023.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried

EXECUTIVE SESSION

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

November 20, 2023

23-262 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to enter into **Executive Session** at 9:23 a.m. to discuss one (1) or more of the following issues that are exempted from public sessions:

- consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official

Roll Call: Mrs. Domhoff, Mr. Haberstroh Mr. Krispinsky, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

Return to regular session at 9:46 a.m.

ADJOURN

23-263 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to adjourn this meeting at 9.47 a.m.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

Date Approved

Board President

Attest: _____

Treasurer