

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

September 11, 2023

The Regular Meeting of the Trumbull County Educational Service Center was held on September 11, 2023 at the Board Office.

Mr. Jeffrey Dreves, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mrs. Deborah Patchin, Mr. Al Haberstroh, and Mr. Thomas Krispinsky. Also present were Michael Hanshaw, Superintendent, Robert Marino, Ed. D, Assistant Superintendent; Michelle Tul, Director of Pupil Services; Stacy Foster, Treasurer; Carlotta Sheets, Supervisor of Human Resources and Communication and Christopher Hubinsky, Technology Administrator.

APPROVAL OF FINANCIAL REPORTS

23-203 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to approve the Financial Reports presented by the Treasurer as of August 31, 2023.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

APPROVAL OF MINUTES

23-204 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve the August 14, 2023 minutes of the Regular Board Meeting.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

TREASURER’S RECOMMENDATIONS

APPROPRIATIONS

23-205 Motion by Mr. Krispinsky, Second by Mrs. Domhoff to approve an adjustment in appropriations as follows:

		ORIGINAL		ADJUSTED	
FUND	DESCRIPTION	APPROPRIATION	ADJUSTMENT	APPROPRIATION	REASON
019	OTHER LOCAL GRANTS	\$0.00	\$24,000.00	\$24,000.00	New Grant
439	EARLY CHILDHOOD EDUCATION GRANT 2024	\$0.00	\$233,750.00	\$233,750.00	New Grant
599	DRONEPRENEUR GRANT	\$0.00	\$650,000.00	\$650,000.00	New Grant

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Roll Call: Mr. Krispinsky, Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

MEMORANDUM OF UNDERSTANDING

23-206 Motion by Mr. Haberstroh, Second by Mrs. Patchin to approve a Memorandum of Understanding with the Trumbull County Educational Service Center and Central Ohio ESC to provide High Quality Instructional Materials support services.

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mrs. Domhoff, Dreves – ayes. Motion Carried.

CONTRACTS AND AGREEMENTS

23-207 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve a contract between the Trumbull County Educational Service Center and Talk Is Cheap, Inc. for Leadership sessions and Q & A for the countywide Innovative Day November 7, 2023.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

23-208 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve an agreement between the Trumbull County Educational Service Center and Edu-Safe, LLC for a workshop “School House Bullies – Prevention, Response, and Investigation”.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

23-209 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve a contract addendum for motion #23-148 between the Trumbull County Educational Service Center and Integrated Speech Solutions.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

23-210 Motion by Mrs. Patchin, Second by Mr. Krispinsky to approve a contract between the Trumbull County Educational Services Center and Creative Leadership for 2023-2024 Professional Learning and Coaching.

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Roll Call: Mrs. Patchin, Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

SUPERINTENDENT’S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

ADMINISTRATIVE – ADDITIONAL DAYS

23-211 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve up to 10 additional days for the following as listed for the 2023-2024 school year.

<u>Name</u>	<u>Costs paid for by</u>
Mackiewicz, Ed	Drone Grant
Wukelich, Heather	HQIM Grant

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

CERTIFIED – UNPAID LEAVE OF ABSENCE

23-212 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an unpaid leave of absence for **Alessandra Flynn, Occupational Therapist** effective October 9, 2023 through November 3, 2023.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

CLASSIFIED – UNPAID LEAVE OF ABSENCE

23-213 Motion by Mr. Haberstroh, Second by Mrs. Domhoff to approve an unpaid leave of absence for the following as listed below until doctor’s release.

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Gaborko, Rhonda	Classroom Assistant	September 7, 2023
Mayhew, Maureen	Classroom Assistant	August 11, 2023

Roll Call: Mr. Haberstroh, Mrs. Domhoff Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

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CLASSIFIED – RESIGNATION

23-214 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to accept the voluntary resignation of **Holly Malone, Classroom Assistant** due to the abandonment of her position effective July 2, 2023.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried

23-215 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to accept the resignation for the following as the list below:

<u>Name</u>	<u>Position</u>	<u>Effective date</u>
Mishko, Rachel	Classroom Assistant	August 25, 2023
Scharba, Michelle	Classroom Assistant	September 7, 2023
Village, Alexis	Classroom Assistant	August 17, 2023
Willoughby, Trevor	Classroom Assistant	September 4, 2023

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried

SUBSTITUTES

23-216 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to employ the additional list of substitutes on an as needed basis effective August 14, 2023.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried

WORKFORCE DEVELOPMENT BOARD – MINUTES

23-217 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to retroactively approve the minutes of the August 17, 2023 quarterly meeting for the Trumbull County Educational Service Center Business Advisory Council in partnership with the Workforce Development Board of Trumbull County.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried

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EXECUTIVE SESSION

23-218 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to enter into **Executive Session** at 9:11 a.m.

- Consideration of the purchase of property for public purposes, or sale or other disposition of unneeded, obsolete, unfit for use property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest.

Roll Call: Mrs. Domhoff, Mr. Haberstroh Mr. Krispinsky, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

Return to regular session at 9:55 a.m.

ADJOURN

23-219 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to adjourn this meeting at 9.57 a.m.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

Date Approved

Board President

Attest: _____

Treasurer