

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

January 06, 2025

The Organizational and Regular Meeting of the Trumbull County Educational Service Center was held on January 06, 2025.

Mr. Jeff Dreves was appointed President Pro-tem to preside over this Organizational Meeting by Resolution # 24-272 at the December 09, 2024 Regular Governing Board Meeting.

Mr. Jeff Dreves, President Pro-tem, called the meeting to order at 9:04 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. Al Haberstroh, Mr. Tom Krispinsky and Mrs. Deborah Patchin. Also present were Michael Hanshaw, Superintendent; Robert Marino, Ed. D, Assistant Superintendent; Michelle Tul, Director of Pupil Services; Stacy Foster Treasurer; Carlotta Sheets, Supervisor of Human Resources and Communication and Christopher Hubinsky, Technology Administrator.

ELECTION OF PRESIDENT

The President Pro-tem declared the floor open for nominations for the office of President. Mr. Krispinsky nominated Mr. Dreves for the position of President of the Governing Board for 2025. Mrs. Domhoff seconded the nomination for Mr. Dreves. Additional nominations by Mr. Krispinsky for Mrs. Domhoff, Seconded by Mrs. Patchin.

25-01	Roll Call on nominations:	Mr. Krispinsky	-	Mrs. Domhoff
		Mrs. Domhoff	-	abstain
		Mr. Haberstroh	-	Mrs. Domhoff
		Mrs. Patchin	-	Mrs. Domhoff
		Mr. Dreves	-	Mrs. Domhoff

The Treasurer declares Mrs. Domhoff as President of the Governing Board for 2025.

ELECTION OF VICE PRESIDENT

The President Pro-tem declared the floor open for nominations for the office of Vice President. Mrs. Domhoff nominated Mrs. Patchin for the position of Vice President of the Governing Board for 2025, Second by Mr. Haberstroh. There were no additional nominations.

25-02	Roll Call on nominations:	Mr. Krispinsky	-	Mrs. Patchin
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Mrs. Patchin	-	abstain
Mr. Haberstroh	-	Mrs. Patchin
Mr. Dreves	-	Mrs. Patchin
Mrs. Domhoff	-	Mrs. Patchin

The Treasurer declared Mrs. Patchin as Vice President of the Governing Board for 2025.

President Mrs. Domhoff assumes the floor.

2025 GOVERNING BOARD MEETINGS AND DATES

25-03 Motion by Mr. Haberstroh, Second by Mr. Dreves to set the Regular Meeting dates, times, and places for 2025.

Roll Call Vote: Mr. Haberstroh, Mr. Dreves Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, – ayes. Motion Carried.

BOARD MEMBER APPOINTMENTS

25-04 Motion by Mr. Krispinsky, Second by Mr. Dreves to appoint Mr. Haberstroh as Legislative Liaison for the Governing Board for 2025.

Roll Call Vote: Mr. Krispinsky, Mr. Dreves, Mrs. Patchin, Mrs. Domhoff – ayes. Mr. Haberstroh – abstain. Motion Carried.

TREASURER/SUPERINTENDENT AUTHORITY

25-05 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to grant the Treasurer the authority to pay bills as they become due.

Roll Call Vote: Mr. Haberstroh Mr. Krispinsky, Mrs. Patchin, Mr. Dreves, Mrs. Domhoff – ayes. Motion Carried.

25-06 Motion by Mr. Dreves, Second by Mr. Haberstroh to appoint the Superintendent as the purchasing agent for the Educational Service Center.

Roll Call Vote: Mr. Dreves, Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin Mrs. Domhoff– ayes. Motion Carried.

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- 25-07 Motion by Mr. Haberstroh, Second by Mr. Dreves to authorize the Superintendent to employ personnel and accept resignation as needed with such employment to be presented for approval by the Governing Board at the next regular meeting.

Roll Call Vote: Mr. Haberstroh, Mr. Dreves, Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

PUBLIC RECORDS REPRESENTATIVE

- 25-08 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the designation of **Stacy Foster, Treasurer** as a representative of the Trumbull County ESC Governing Board to attend public records training as required by the State of Ohio Attorney General.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves, Mrs. Domhoff, – ayes. Motion Carried.

MEMBERSHIPS

- 25-09 Motion by Mr. Krispinsky, Second by Mrs. Patchin to renew its Ohio School Boards Association membership, including publications, for 2025 as listed below:

Ohio School Boards Association	\$4552.00
Ohio School Boards Legal Assistance Fund	\$ 250.00

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mr. Dreves, Mrs. Domhoff– ayes.
Mr. Haberstroh – abstain. Motion Carried.

REGULAR BOARD MEETING

APPROVAL OF FINANCIAL REPORTS

- 25-10 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve the financial reports presented by the Treasurer as of December 31, 2024.

Roll Call Vote: Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mr. Dreves, Mrs. Domhoff – ayes. Motion Carried.

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APPROVAL OF MINUTES

- 25-11 Motion by Mr. Haberstroh, Second by Mr. Dreves to approve the minutes of the December 09, 2024 Regular Board Meeting.

Roll Call Vote: Mr. Haberstroh, Mr. Dreves, Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

- 25-12 Motion by Mr. Krispinsky, Second by Mr. Dreves to approve a \$5,000.00 stipend to Stacy Foster, Treasurer for additional work responsibilities to Liberty Local School District from September through December 2024. All costs will be reimbursed by Liberty Local School District.

Roll Call Vote: Mr. Krispinsky, Mr. Dreves, Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff – ayes. Motion Carried.

TREASURER'S RECOMMENDATIONS

CONTRACTS AND AGREEMENTS

- 25-13 Motion by Mr. Dreves, Second by Mr. Haberstroh to approve an agreement between the Trumbull County Educational Service Center and Drs. Jade Wexler and Tara Johnston for Professional Development April 30, 2025 and June 9, 2025. All costs paid for by SSTR 5.

Roll Call Vote: Mr. Dreves, Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mrs. Domhoff – ayes. Motion Carried.

- 25-14 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve an agreement with the Trumbull County Educational Service Center and MultiGP, Inc. to provide services for the April 12, 2025 Drones in School STEM Event.

Roll Call Vote: Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mr. Dreves, Mrs. Domhoff – ayes. Motion Carried.

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- 25-15 Motion by Mr. Dreves, Second by Mrs. Patchin to approve an agreement between the Trumbull County Educational Service Center and EnvionEdPlus for Energy/AI Pathways grant writing services.

Roll Call Vote: Mr. Dreves, Mrs. Patchin, Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff – ayes. Motion Carried.

LEASE AMENDMENT

- 25-16 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve a lease amendment as listed below:

WHEREAS, the Trumbull County Educational Service Center desires to amend its existing lease agreement with IN DA NILE LLC; and

WHEREAS, the Governing Board has reviewed the proposed Third Lease Amendment Agreement;

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Trumbull County Educational Service Center hereby approves the lease amendment agreement between IN DA NILE LLC and the Trumbull County Educational Service Center, attached hereto as Exhibit A, and authorizes the Board President to execute said agreement on behalf of the Trumbull County Educational Service Center.

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mr. Dreves, Mr. Haberstroh, Mrs. Domhoff – ayes. Motion Carried.

SUPERINTENDENT’S RECOMMENDATIONS

NEW BUSINESS- PERSONNEL MATTERS

RESOLUTION

- 25-17 Motion by Mr. Dreves, Second by Mr. Haberstroh to approve the resolution for Employment of Substitute Teachers as listed below:

WHEREAS, the Trumbull County Educational Service Center Board of Education (“Board of Education”) anticipates that the District may experience difficulty obtaining substitute teachers; and

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WHEREAS, pursuant to authority granted in Section 4 of Senate Bill 1, which was enacted by the 134th General Assembly and became effective as an emergency measure on October 28, 2021, the Board of Trumbull Education was authorized to establish its own education requirements for individuals to serve as substitute teachers in the District during the 2021-2022, 2022-2023, and 2023-2024 school years; and

WHEREAS, the General Assembly has permanently extended this authority through the enactment of House Bill 33 which is codified in R.C. §3319.102; and

WHEREAS, the Board of Education desires to adopt education requirements for substitute teachers in accordance with the law as a measure to help ensure the availability of a sufficient number of substitute teachers.

NOW, THEREFORE, be it resolved by the Trumbull County Educational Service Center Board of Education as follows:

SECTION I

Beginning in the 2024-2025 school year, the Board of Education authorizes the employment of substitute teachers who do not hold post-secondary degrees, as is otherwise required pursuant to Ohio law and regulations, including Ohio Revised Code 3301.071, 3319.102, 3319.226, 3319.30, 3319.36, and Chapters 3314 and 3326 Ohio Administrative Code Section 3301-23-44, and/or Board Policy 3120.04 - Employment of Substitutes. To be eligible to serve as a substitute in the District, the Board requires that the employee have a high school diploma or equivalent diploma, to fulfill the educational requirement.

In addition to fulfilling the educational requirements adopted by the Board of Education, an individual must be of good moral character and must have completed all required criminal background checks, as well as obtained a valid, temporary, non-bachelor's degree substitute teaching license or pre-service teacher permit issued by the Ohio Department of Education and Workforce to serve as a substitute teacher in the District.

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SECTION II

It is found and determined that all formal action of this Board concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Roll Call Vote: Mr. Dreves, Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried

CLASSIFIED – UNPAID LEAVE OF ABSENCE

- 25-18 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to retroactively approve an unpaid leave of absence for **Nichole Galla, Classroom Assistant** December 12, 2024 effective until doctor's release to return to work.

Roll Call Vote: Mr. Haberstroh, Mr. Krispinsky Mrs. Patchin, Mr. Dreves, Mrs. Domhoff – ayes. Motion Carried.

CLASSIFIED - ADMINISTRATIVE

- 25-19 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to employ **Joseph Tredent, Performance Hall Director** on as needed basis for up to 750 hours effective January 6, 2025. All costs paid for by Champion.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves, Mrs. Domhoff – ayes. Motion Carried.

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CERTIFIED— RESIGNATION

- 25-20 Motion by Mr. Krispinsky, Second by Mr. Dreves to accept the resignation of **Anthony Graziano, Long Term Substitute Teacher** effective December 13, 2024.

Roll Call Vote: Mr. Krispinsky, Mr. Dreves, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

POLICY UPDATES

- 25-21 Motion by Mr. Krispinsky, Second by Mr. Dreves to approve the Policy Updates. “As previously distributed.”

Roll Call Vote: Mr. Krispinsky, Mr. Dreves, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

SUBSTITUTES

- 25-22 Motion by Mr. Dreves, Second by Mr. Haberstroh to employ the additional list of substitutes on an as needed basis effective December 09, 2024.

Roll Call Vote: Mr. Dreves, Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mrs. Domhoff– ayes. Motion Carried.

ADJOURN

- 25-23 Motion by Mr. Krispinsky, Second by Mr. Patchin to adjourn this meeting at 9.25 a.m.

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mr. Dreves, Mrs. Domhoff – ayes. Motion Carried.

Date Approved

Board President

Attest: _____
Treasurer