

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

July 8, 2024

The Regular Meeting of the Trumbull County Educational Service Center was held on, July 8, 2024 at the Board Office.

Mr. Jeffrey Dreves, President, called the meeting to order at 8:58 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mrs. Deborah Patchin, Mr. Al Haberstroh, and Mr. Thomas Krispinsky. Also present were Michael Hanshaw, Superintendent; Stacy Foster, Treasurer; Carlotta Sheets, Supervisor of Human Resources and Communication; Michelle Tul, Director of Pupil Services and Christopher Hubinsky, Technology Administrator.

EXECUTIVE SESSION

24-163

Motion by Mr. Krispinsky, Second by Mrs. Domhoff to enter into **Executive Session** at 8:59a.m. one (1) or more of the following issues that are exempted from public sessions:

- consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official

No official action may be taken in executive session. R.C. 121.22
Return to regular session at 9:03 a.m.

Roll Call Vote: Mr. Krispinsky, Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

APPROVAL OF FINANCIAL REPORTS

24-164

Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the Financial Reports presented by the Treasurer as of June 30, 2024.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

APPROVAL OF MINUTES

24-165

Motion by Mr. Krispinsky, Second by Mrs. Domhoff to approve the minutes of the June 28, 2024 Regular Board Meeting.

Roll Call Vote: Mr. Krispinsky, Mrs. Domhoff, Mrs. Patchin, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

July 8, 2024

TREASURER'S RECOMMENDATIONS

CONTRACTS AND AGREEMENTS

- 24-166 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve an agreement between the Trumbull County Educational Service Center and S. Michelle Chiaro to provide consultant services to Warren City Schools effective July 24, 2024 through June 30, 2025.

Roll Call Vote: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

- 24-167 Motion by Mr. Haberstroh, Second by Mrs. Patchin to approve an agreement between the Trumbull County Educational Service Center and Final Forms to provide support for electronic student/parent information and forms.

Roll Call Vote: Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

DONATION

- 24-168 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to accept a donation from Community Bus for \$1,000.00 for the 2024 Administrators Conference.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

ADMINISTRATIVE – RESCIND RETIREMENT

- 24-169 Motion by Mr. Krispinsky, Second by Mrs. Domhoff to rescind the retirement for **Carlotta Sheets, Human Resources Supervisor** effective August 1, 2024.

Roll Call Vote: Mr. Krispinsky, Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

July 8, 2024

JOB DESCRIPTION

24-170 Motion by Mr. Haberstroh, Second by Mrs. Patchin to approve the following job descriptions:

- Coordinator of Human Resources
- Supervisor of Human Resources

Roll Call Vote: Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

CERTIFIED – CONTINUING CONTRACT

24-171 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to employ **Kayla Weingart, Preschool Teacher** on a continuing contract effective August 1, 2024.

Roll Call Vote: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

ADMINISTRATIVE – RESIGNATION

24-172 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to accept the resignation of **Denise Holloway, C & I Coordinator** effective July 31, 2024.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

ADMINISTRATIVE – EMPLOYMENT

24-173 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to employ the following on one year 216 day contracts effective August 1, 2024.

<u>Name</u>	<u>Position</u>
*Holloway, Denise	C & I Supervisor
**Wiand, Kerrie	C & I Supervisor

*Pending license

**Pending background checks

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

July 8, 2024

Roll Call Vote: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

CLASSIFIED - EMPLOYMENT

- 24-174 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to employ the following on one year 193 day contracts effective July 1, 2024.

<u>Name</u>	<u>Position</u>	<u>Hours per day</u>
Hirschfelt, Tina	Classroom Assistant	7.0
Kidgell, Amber	Classroom Assistant	7.0
Medve, Jennifer	Classroom Assistant	7.0

Roll Call Vote: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

CLASSIFIED - RESIGNATION

- 24-175 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to accept the resignation of **Rachel McMahon, Classroom Assistant** effective June 27, 2024.

Roll Call Vote: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

CERTIFIED - EMPLOYMENT

- 24-176 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to employ ***Deborah Collins, MD Teacher** on a one year contract effective August 1, 2024.

*Pending background checks

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

July 8, 2024

CERTIFIED - RESIGNATION

- 24-177 Motion by Mr. Haberstroh, Second by Mrs. Patchin to accept the resignation of the following as listed below effective July 31, 2024

<u>Name</u>	<u>Position</u>
Dales, Logan	MD Teacher
Neff, Fred	Psychologist
Pregi, Valerie	ED Teacher

Roll Call Vote: Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

CERTIFIED – ADMINISTRATION

- 24-178 Motion by Mr. Haberstroh, Second by Mrs. Domhoff to employ ***Rachael Miksit, Coordinator of Human Resources** on a 1 year 216 day contract effective August 1, 2024.
*Pending background checks and license

Roll Call Vote: Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

ADJOURN

- 24-179 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to adjourn this meeting at 9:10 a.m.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

Date Approved

Board President

Attest: _____
Treasurer

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