

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

March 10, 2025

The Regular Meeting of the Trumbull County Educational Service Center was held on, March 10, 2025 at the Board Office.

Mrs. Domhoff, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Deborah Patchin, Mr. Al Haberstroh, Mr. Thomas Krispinsky and Mr. Jeffery Dreves. Also present were Michael Hanshaw, Superintendent; Robert Marino, Ed. D, Assistant Superintendent; Stacy Foster, Treasurer; Carlotta Sheets, Supervisor of Human Resources and Communication; Michelle Tul, Director of Pupil Services and Christopher Hubinsky, Technology Administrator.

EXECUTIVE SESSION

25-38

Motion by Mr. Krispinsky, Second by Mr. Haberstroh to enter into **Executive Session** at 9:01 a.m.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves, Mrs. Domhoff – ayes. Motion Carried.

The Board and its committees and subcommittees reserve the right to enter into executive session solely to discuss one (1) or more of the following issues that are exempted from public sessions:

- consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official
- discussion, with the Board's legal counsel, of disputes involving the Board that are the subject of pending or imminent court action

No official action may be taken in executive session. R.C. 121.22

25-39

Motion by Mr. Krispinsky, Second by Mr. Haberstroh to return to **Regular Session** at 9.24 a.m.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves, Mrs. Domhoff – ayes. Motion Carried.

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APPROVAL OF FINANCIAL REPORTS

- 25-40 Motion by Mr. Haberstroh, Second by Mr. Dreves to approve the Financial Reports presented by the Treasurer as of February 28, 2025.

Roll Call Vote: Mr. Haberstroh, Mr. Dreves, Mrs. Patchin, Mr. Krispinsky, Mrs. Domhoff – ayes. Motion Carried.

APPROVAL OF MINUTES

- 25-41 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve the minutes of the February 10, 2025 Regular Board Meeting.

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mr. Dreves, Mrs. Domhoff – ayes. Motion Carried.

ADMINISTRATIVE - RETIREMENT

- 25-42 Motion by Mr. Krispinsky, Second by Mr. Dreves to accept the resignation for the purpose of retirement for **Michael Hanshaw, Superintendent** effective July 31, 2025.

Roll Call Vote: Mr. Krispinsky, Mr. Dreves Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff – ayes. Motion Carried.

TREASURER'S RECOMMENDATIONS

CONTRACTS AND AGREEMENTS

- 25-43 Motion by Mr. Dreves, Second by Mr. Haberstroh to approve a contract renewal between the Trumbull County Educational Service Center and Frontline Education for FY26.

Roll Call Vote: Mr. Dreves, Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky Mrs. Domhoff– ayes. Motion Carried.

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- 25-44 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the renewal agreements between the Trumbull County Educational Service Center and the following school districts as listed below:

<u>Services</u>	<u>District</u>	<u>Effective Years</u>
Technician Services	Champion Local	FY26 & FY27
Technician Services	Hubbard Exempted	FY26 & FY27
Technology Coordinator Services	Mathews Local	FY26, FY27, & FY28
Technology Coordinator Services	Southington Local	FY26, FY27, & FY28

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

- 25-45 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve a contract between the Trumbull County Educational Service Center and Educational Strategies for Professional Development – Fall 2025.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

SUPERINTENDENT’S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

CLASSIFIED ADMINISTRATIVE – EMPLOYMENT

- 25-46 Motion by Mr. Haberstroh, Second by Mr. Dreves to employee Jeanette **Medina, Assistant Treasurer** on a 2 year 260 day contract effective August 1, 2025.

Roll Call Vote: Mr. Haberstroh, Mr. Dreves, Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

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ADMINISTRATIVE –EMPLOYMENT

- 25-47 Motion by Mr. Haberstroh, Second by Mrs. Patchin to employ the following individuals on administrative certified contracts as listed below effective August 1, 2025.

<u>Name</u>	<u>Position</u>	<u># of Days</u>	<u>Contract</u>
Bosheff, Bill	C & I Supervisor	216	3 year
Brookhart, Arlo	C & I Supervisor	230	3 year
Holloway, Denise	C & I Supervisor	216	2 year
Trotter, Laurie	C & I Supervisor	216	2 year
Wiand, Kerrie	C & I Supervisor	216	2 year
Wukelich, Heather	C & I Supervisor	216	3 year
Barnhart, Lindsey	OT/PT Supervisor	216	2 year
Moore, Jennifer	Special ED Supervisor	216	2 year
Revetti, Laura	ED Supervisor	216	3 year
Iser, Keneth	Assistant Coordinator of Vocational Apprenticeship Programs	184	2 year
Miksit, Racheal	Coordinator of Human Resources	216	2 year

Roll Call Vote: Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves, Mrs. Domhoff– ayes. Motion Carried.

CLASSIFIED – RESIGNATION

- 25-48 Motion by Mr. Krispinsky, Second by Mr. Dreves to accept the resignation of **Tammy Roberts, Classroom Assistant** effective March 19, 2025.

Roll Call Vote: Mr. Krispinsky, Mr. Dreves, Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff– ayes. Motion Carried.

CLASSIFIED - RETIREMENT

- 25-49 Motion by Mrs. Patchin, Second by Mr. Haberstroh to accept the resignation for the purpose of retirement for **David Sponaule, Courier** effective June 9, 2025.

Roll Call Vote: Mrs. Patchin, Mr. Haberstroh, Mr. Krispinsky, Mr. Dreves, Mrs. Domhoff– ayes. Motion Carried.

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CERTIFIED - EMPLOYMENT

- 25-50 Motion by Mr. Haberstroh, Second by Mr. Dreves to retroactively employ **Katherine Williamson, Long Term Substitute Teacher** on an as needed basis through the 2024-2025 School year effective February 24, 2025.

Roll Call Vote: Mr. Haberstroh, Mr. Dreves, Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

CERTIFIED – UNPAID LEAVE OF ABSENCE

- 25-51 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an unpaid leave of absence for **Michael Broderick, APE Teacher** beginning February 24, 2025 effective until doctor's release to return to work.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves, Mrs. Domhoff– ayes. Motion Carried.

CERTIFIED - RESIGNATION

- 25-52 Motion by Mr. Haberstroh, Second by Mrs. Patchin to accept the resignation of employment for **Deborah Collins, MD Teacher** effective July 31, 2025.

Roll Call Vote: Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves, Mrs. Domhoff– ayes. Motion Carried.

SUBSTITUTES

- 25-53 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to employ the additional list of substitutes on an as needed basis effective February 10, 2025.

Roll Call Vote: Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mr. Dreves, Mrs. Domhoff – ayes. Motion Carried.

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WORKFORCE DEVELOPMENT BOARD – MINUTES

- 25-54 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the minutes of the February 20, 2025 quarterly meeting for the Trumbull County Educational Service Center Business Advisory Council in partnership with the Workforce Development Board of Trumbull County.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves, Mrs. Domhoff – ayes. Motion Carried.

EXECUTIVE SESSION

- 25-55 Motion by Mr. Krispinsky, Second by Mrs. Patchin to enter into **Executive Session** at 9:36 a.m.

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mr. Dreves, Mrs. Domhoff – ayes. Motion Carried.

The Board and its committees and subcommittees reserve the right to enter into executive session solely to discuss one (1) or more of the following issues that are exempted from public sessions:

- consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official
- consideration of the purchase of property for public purposes, or sale or other disposition of unneeded, obsolete, unfit for use property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest.

No official action may be taken in executive session. R.C. 121.22

Mr. Dreves left meeting at 9:51 a.m.

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25-56 Motion by Mr. Krispinsky, Second by Mrs. Patchin to return to **Regular Session** at 10:09 a.m.

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff – ayes. Motion Carried.

25-57 Motion by Mr. Haberstroh, Second by Mrs. Patchin to approve the Settlement Agreement for the Due Process Complaint Number SE 4220-2024, to direct the superintendent to sign written agreement that memorializes the terms on behalf of the Board, and to further direct the superintendent and treasurer to take all necessary steps to effectuate the terms of the agreement.

Roll Call Vote: Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mrs. Domhoff – ayes. Motion Carried.

ADJOURN

25-58 Motion by Mr. Krispinsky, Second by Mrs. Patchin to adjourn this meeting at 10:10 a.m.

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff – ayes. Motion Carried.

Date Approved

Board President

Attest: _____
Treasurer