

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

May 12, 2025

The Regular Meeting of the Trumbull County Educational Service Center was held on, May 12, 2025 at the Board Office.

Mrs. Domhoff, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Deborah Patchin, Mr. Al Haberstroh, Mr. Thomas Krispinsky and Mr. Jeffrey Dreves. Also present were Michael Hanshaw, Superintendent; Robert Marino, Ed. D, Assistant Superintendent; Stacy Foster, Treasurer; Carlotta Sheets, Supervisor of Human Resources and Communication and Christopher Hubinsky, Technology Administrator.

APPROVAL OF FINANCIAL REPORTS

- 25-91 Motion by Mr. Dreves, Second by Mr. Krispinsky to approve the Financial Reports presented by the Treasurer as of April 30, 2025.

Roll Call Vote: Mr. Dreves, Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

APPROVAL OF MINUTES

- 25-92 Motion by Mr. Haberstroh, Second by Mrs. Patchin to approve the minutes of the April 14, 2025 Regular Board Meeting and of the April 16, 2025 Special Board meeting.

Roll Call Vote: Mr. Haberstroh, Mrs. Patchin, Mr. Dreves, Mr. Krispinsky, Mrs. Domhoff – ayes. Motion Carried.

ADMINISTRATIVE – EMPLOYMENT

- 25-93 Motion by Mr. Haberstroh, Second by Mr. Dreves to employ **Robert Marino, Superintendent**, on a 5 year 260 day contract, per the terms and conditions of employment as previously presented to the Governing Board and on file in the Treasurer's office effective August 1, 2025.

Roll Call Vote: Mr. Haberstroh, Mr. Dreves, Mrs. Patchin, Mr. Krispinsky, Mrs. Domhoff – ayes. Motion Carried.

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TREASURER'S RECOMMENDATIONS

CONTRACTS AND AGREEMENTS

- 25-94 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an agreement between the Trumbull County Educational Service Center and AIM Learning Institute for Professional Development on October 16, 2025 and November 13, 2025. All costs to be paid for by SSSTR – 5.
- Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.
- 25-95 Motion by Mr. Krispinsky, Second by Mr. Dreves to approve an agreement between the Trumbull County Educational Service Center and JFK Upper Campus to provide audiology screenings for FY26.
- Roll Call Vote: Mr. Krispinsky, Mr. Dreves, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.
- 25-96 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve a renewal agreement between the Trumbull County Educational Service Center and On Demand to provide bus driver physicals at no increase in cost beginning June 1, 2025 through May 31, 2026.
- Roll Call Vote: Mr. Haberstroh, Mr. Krispinsky, Mr. Dreves, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.
- 25-97 Motion by Mr. Haberstroh, Second by Mrs. Patchin to approve a renewal agreement between the Trumbull County Educational Service Center and Republic Services for garbage services from July 1, 2025 through June 30, 2028.
- Roll Call Vote: Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves, Mrs. Domhoff– ayes. Motion Carried.
- 25-98 Motion by Mr. Krispinsky, Second by Mr. Dreves to approve an agreement between the Trumbull County Educational Service Center and Ashtabula County Educational Service Center for Professional Development at Jefferson Area Local Schools.

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Roll Call Vote: Mr. Krispinsky, Mr. Dreves, Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff– ayes. Motion Carried.

- 25-99 Motion by Mr. Haberstroh, Second by Mrs. Patchin to approve a renewal agreement between the Trumbull County Educational Service Center and EMS Linq for web hosting and app service renewal.

Roll Call Vote: Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves, Mrs. Domhoff– ayes. Motion Carried.

SUPERINTENDENT’S RECOMMENDATIONS

RESOLUTION

- 25-100 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the following:

**RESOLUTION TO RESCIND PRIOR BOARD ACTION(S) AND ADOPT
SPECIAL EDUCATION MODEL POLICIES AND PROCEDURES – V1.0 2025**

- WHEREAS**, Ohio Revised Code § 3323.08 requires each school district to provide assurances to the Ohio Department of Education and Workforce (“DEW”) that the center will provide for the education of children with disabilities within its jurisdiction and has in effect policies, procedures, and programs that are consistent with the policies and procedures adopted by DEW; and
- WHEREAS**, the DEW developed and released an updated document in December 2024 entitled “Special Education Model Policies and Procedures” (“2024 Model Policies”), which it notified educational agencies that they could adopt to fulfill the legal requirement described in the preceding paragraph; and
- WHEREAS**, on February 10, 2025, the Board approved Resolution 25-30 to adopt the DEW’s 2024 Model Policies; and
- WHEREAS**, the Board subsequently learned that the 2024 Model Policies that it adopted contained certain statements that are either unnecessary to comply with State and Federal law or conflict with existing State and Federal laws and/or applicable caselaw, and therefore approved on February 10, 2025, Resolution 25-30 to rescind its original resolution adopting the 2024 Model Policies and adopt a modified version of the DEW’s 2024 Model Policies that expressly revised and/or deleted language from the DEW’s original 2024 Model Policies to ensure the Center’s compliance with applicable state and federal laws and caselaw; and

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WHEREAS, on or about April 4, 2025, the DEW released an updated Special Education Model Policies and Procedures – v1.0 2025 (“2025 Model Policies”); and

WHEREAS, the Board is interested in rescinding its earlier action, Resolution 25-30 and, instead, adopting the DEW’s 2025 Model Policies;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby rescinds Board Resolutions 25-30 and adopts the DEW’s 2025 Model Policies; and

BE IT FURTHER RESOLVED, the Board acknowledges that the 2025 Model Policies, while comprehensive, do not include every requirement set forth in the IDEA, the regulations implementing the IDEA, the Operating Standards, the Ohio Revised Code (“ORC”), and/or the Ohio Administrative Code (“OAC”), and the Board recognizes its obligation to follow these laws, along with applicable caselaw, regardless of whether their provisions and/or interpretations are accurately restated and/or reflected in the 2025 Model Policies;and

BE IT FURTHER RESOLVED, the Board directs the Superintendent to notify the DEW of the Board’s adoption of the 2025 Model Policies through the DEW’s Monitoring System by uploading a copy of this Board resolution within the timeframes set forth by the DEW.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

PRESCHOOL – PILOT PROGRAM

25-101 Motion by Mr. Krispinsky, Second by Mr. Dreves to approve a pilot program with the Trumbull County Educational Service Center and Joseph Badger Preschool for Ready To Advance/Benchmark Education Curriculum for the 2025-2026 School Year. Joseph Badger Local to cover the cost of training and curriculum materials.

Roll Call Vote: Mr. Krispinsky, Mr. Dreves, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

ADMINISTRATION– RETIREMENT

25-102 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to accept the resignation of **Carlotta Sheets, Human Resources Supervisor** for the purpose of retirement effective July 31, 2025.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

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ADMINISTRATIVE – RESIGNATION

- 25-103 Motion by Mr. Krispinsky, Second by Mrs. Patchin to accept the resignations for the following as listed below effective July 31, 2025:

<u>Name</u>	<u>Position</u>
Fredenburg, Marilyn	Preschool Supervisor
Miksit, Rachael	Human Resources Coordinator

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mr. Dreves, Mrs. Domhoff– ayes. Motion Carried.

ADMINISTRATIVE – EMPLOYMENT

- 25-104 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to employ **Rachael Miksit, Human Resources Supervisor** on a one year 216 day contract effective August 1, 2025.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

CERTIFIED – RESIGNATION

- 25-105 Motion by Mr. Haberstroh, Second by Mrs. Patchin to accept the resignation of **Nicole Giuliano, Speech Pathologist** effective July 31, 2025.

Roll Call Vote: Mr. Haberstroh, Mrs. Patchin, Mr. Dreves, Mr. Krispinsky, Mrs. Domhoff– ayes. Motion Carried.

CERTIFIED – UNPAID LEAVE OF ABSENCE

- 25-106 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an unpaid leave of absence for the following as listed below.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Brockway, Kristin	Gifted & Talented Teacher	Beginning April 25, 2025 until physicians release to return to work.
Chryst, Marissa	Preschool Teacher	Beginning April 23, 2025 until physicians release to return to work.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves, Mrs. Domhoff– ayes. Motion Carried.

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CERTIFIED - EMPLOYMENT

- 25-107 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to employ the following on one year contracts as listed below effective August 1, 2025.

<u>Name</u>	<u>Position</u>	<u>No. of Days</u>
Cole, Emmalie	Interpreter	184 Days
Kudrich, Virginia	Visually Impaired Teacher	184 Days
Hatzialexiou, Maria	Preschool Teacher	184 Days
**Powers, Kayte	Speech Pathologist	184 + 6 Days
*Staten, Carol	ED Teacher	184 days

*Pending License

**Pending License & Background checks

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves, Mrs. Domhoff– ayes. Motion Carried.

- 25-108 Motion by Mr. Haberstroh, Second by Mr. Dreves to employ **Melanie DeBord, Home Instructor** on an as needed basis for the remainder of the 2024-2025 school year. All costs paid for by Girard City Schools.

Roll Call Vote: Mr. Haberstroh, Mr. Dreves, Mrs. Patchin, Mr. Krispinsky, Mrs. Domhoff– ayes. Motion Carried.

- 25-109 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to employ the following for the Preschool Evaluation team on an as needed basis effective June 1, 2025.

<u>Name</u>	<u>Position</u>
Accordino, Rhonda	Preschool Teacher
Bonar, Ashlee	School Psychologist
Carothers, Kelly	Occupational Therapist
Giuliano, Nicole	Speech Pathologist
Henneman, Tracey	Occupational Therapist
Locy, Kristina	Preschool Teacher

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves, Mrs. Domhoff– ayes. Motion Carried.

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CLASSIFIED - RESIGNATION

- 25-110 Motion by Mr. Haberstroh, Second by Mrs. Patchin to accept the resignation of the following as listed below:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Alfred, Kayla	Classroom Assistant	June 30, 2025
O'Farrell, Michael	Classroom Assistant	June 30, 2025

Roll Call Vote: Mr. Haberstroh, Mrs. Patchin, Mr. Dreves, Mr. Krispinsky, Mrs. Domhoff – ayes. Motion Carried.

CLASSIFIED – UNPAID LEAVE OF ABSENCE

- 25-111 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an unpaid leave of absence for **Krista Hirth, Classroom Assistant** effective April 22, 2025 through May 7, 2025.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves, Mrs. Domhoff – ayes. Motion Carried.

CLASSIFIED – EMPLOYMENT

- 25-112 Motion by Mr. Dreves, Second by Mr. Haberstroh to employ **David Lopes, Substitute Courier** as needed effective May 1, 2025.

Roll Call Vote: Mr. Dreves, Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

- 25-113 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to employ **David Lopes, Courier** as needed up to 1,008 hours effective July 1, 2025 for the 2025-2026 school year.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

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- 25-114 Motion by Mrs. Patchin, Second by Mr. Krispinsky to employ the following as listed below effectively.

<u>Name</u>	<u>Position</u>	<u>Hours per day</u>
**Kren, Jacklyn	Classroom Assistant	7.0
*Zuelsdorf, Zoe	Classroom Assistant	6.4

*Pending License

**Pending Background checks and License

Roll Call Vote: Mrs. Patchin, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves, Mrs. Domhoff – ayes. Motion Carried.

SUBSTITUTES

- 25-115 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to employ the additional list of substitutes on an as needed basis effective April 14, 2025.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

POLICY UPDATES

- 25-116 Motion by Mr. Haberstroh, Second by Mrs. Patchin to approve the Policy Updates. “As previously distributed.”

Roll Call Vote: Mr. Haberstroh, Mrs. Patchin, Mr. Dreves, Mr. Krispinsky, Mrs. Domhoff – ayes. Motion Carried.

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EXECUTIVE SESSION

- 25-117 Motion by Mr. Haberstroh, Second by Mrs. Patchin to enter into **Executive Session** at 9:20 a.m.

The Board and its committees and subcommittees reserve the right to enter into executive session solely to discuss one (1) or more of the following issues that are exempted from public sessions:

- preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment

No official action may be taken in executive session. R.C. 121.22

- 25-118 Motion by Mr. Krispinsky, Second by Mrs. Patchin to return to **Regular Session** at 9:55 a.m.

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mr. Dreves, Mrs. Domhoff – ayes. Motion Carried.

ADJOURN

- 25-119 Motion by Mrs. Patchin, Second by Mr. Krispinsky to adjourn this meeting at 9:55 a.m.

Roll Call Vote: Mrs. Patchin, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves, Mrs. Domhoff – ayes. Motion Carried.

Date Approved

Board President

Attest: _____

Treasurer