

## TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

December 08, 2025

The Regular Meeting of the Trumbull County Educational Service Center was held on, December 08, 2025 at the Board Office.

Mrs. Domhoff, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Deborah Patchin, Mr. Al Haberstroh, Mrs. Laura Rubesich and Mr. Thomas Krispinsky. Also present were, Robert Marino, Ed. D, Superintendent; Stacy Foster, Treasurer; Rachael Miksit, Supervisor of Human Resources and Communication; Michelle Tul, Director of Pupil Services; Christopher Hubinsky, Director of Technology and Arlo Brookhart, Director of Curriculum & Instruction.

### **APPROVAL OF FINANCIAL REPORTS**

25-280 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve the Financial Reports presented by the Treasurer as of November 30, 2025.

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mrs. Rubesich, Mrs. Domhoff – ayes. Motion Carried.

### **APPROVAL OF MINUTES**

25-281 Motion by Mrs. Patchin, Second by Mrs. Rubesich to approve the minutes of the November 10, 2025 Regular Board Meeting.

Roll Call Vote: Mrs. Patchin, Mrs. Rubesich, Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff – ayes. Motion Carried.

### **TREASURER'S RECOMMENDATIONS**

#### **CONTRACTS AND AGREEMENTS**

25-282 Motion by Mr. Krispinsky, Second by Mrs. Patchin approve a contract between the Trumbull County Educational Service Center and AARIS to provide OT Services effective January 1, 2026 through April 30, 2026.

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mrs. Rubesich, Mrs. Domhoff– ayes. Motion Carried.

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### **MEMORANDUM OF UNDERSTANDING**

25-283 Motion by Mrs. Rubesich, Second by Mr. Haberstroh to retroactively approve a Memorandum of Understanding between the Trumbull County Educational Service Center and ESC of Central Ohio for Year 1 support for teachers in the HS Math Pathways Project effective September 1, 2025 through June 30, 2026.

Roll Call Vote: Mrs. Rubesich, Mr. Haberstroh Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

### **MEMBERSHIPS**

25-284 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to renew its annual membership dues for the following as listed below:

- Mahoning Valley Manufacturers Coalition \$ 500.00
- Youngstown Warren Regional Chamber \$1,000.00
- OSBA Membership \$4,836.00

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Patchin, Mrs. Domhoff– ayes. Mr. Haberstroh – abstained, Motion Carried.

### **SUPERINTENDENT'S RECOMMENDATIONS**

#### **NEW BUSINESS – PERSONNEL MATTERS**

#### **CERTIFIED – EMPLOYMENT**

25-285 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to retroactively approve **Jerry Hillyer, Home Instructor** on an as needed basis effective December 1, 2025. All cost paid for by Howland.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Rubesich, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

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**CERTIFIED – UNPAID LEAVE OF ABSENCE**

25-286 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve an unpaid leave of absence for the following as listed below:

<b>Name</b>	<b>Position</b>	<b>Effective days</b>
Broderick, Michael	APE Teacher	October 28, 2025 & November 3, 2025
Christy, Alyssa	Preschool Teacher	Effective December 19, 2025 until physicians release to return to work.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

**CLASSIFIED – UNPAID LEAVE OF ABSENCE**

25-287 Motion by Mrs. Rubesich, Second by Mrs. Patchin to approve the unpaid leave of absence for the following as listed below:

<b>Name</b>	<b>Position</b>	<b>Effective days</b>
Berg, Dylan	Classroom Assistant	November 5-7, 2025
Hirth, Krista	Classroom Assistant	November 4, 2025
Reed, Ashley	Classroom Assistant	January 12 - 16, 2026
Shaffer, Lindsey	Classroom Assistant	Effective November 12, 2025 until physician's release to return to work.

Roll Call Vote: Mrs. Rubesich, Mrs. Patchin, Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff– ayes. Motion Carried.

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**MEMORANDUM OF UNDERSTANDING**

25-288

Motion by Mr. Haberstroh, Second by Mrs. Rubesich to approve a Memorandum of Understanding between the Trumbull County Educational Service Center and the following school districts for membership with the Trumbull County ESC Business Advisory Council.

Bloomfield-Mespo	Liberty
Bristol	Lordstown
Brookfield	Maplewood
Champion	Mathews
Girard	McDonald
Howland	Niles
Hubbard	Southington
Joseph Badger	TCTC
LaBrae	Warren
Lakeview	Weathersfield

Roll Call Vote: Mr. Haberstroh, Mrs. Rubesich, Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

**SUBSTITUTES**

25-289

Motion by Mr. Krispinsky, Second by Mrs. Rubesich to employ the additional list of substitutes on an as needed basis effective November 10, 2025.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

**ITEMS OF INTEREST**

**ORGANIZATIONAL MEETING**

25-290

Motion by Mr. Krispinsky, Second by Mrs. Patchin to set the Organizational Meeting for January 5, 2025 at 9:00 am with the Regular Meeting to follow immediately.

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mrs. Rubesich, Mr. Haberstroh, Mrs. Domhoff – ayes. Motion Carried.

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25-291 Motion by Mrs. Patchin, Second by Mr. Krispinsky to appoint Mrs. Denise Domhoff as President Pro-tem to preside over the Organizational Meeting for January 5, 2026.

Roll Call Vote: Mrs. Patchin, Mr. Krispinsky, Mrs. Rubesich, Mr. Haberstroh, – ayes. Mrs. Domhoff – abstained. Motion Carried.

**EXECUTIVE SESSION**

25-292 Motion by Mrs. Rubesich, Second by Mr. Haberstroh to enter into **Executive Session** at 9:42.

Roll Call Vote: Mrs. Rubesich, Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mrs. Domhoff – ayes. Motion Carried.

The Board and its committees and subcommittees reserve the right to enter into executive session solely to discuss one (1) or more of the following issues that are exempt from public sessions:

- consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official

No official action may be taken in executive session. R.C. 121.22

25-293 Motion by Mr. Krispinsky, Second by Mrs. Patchin to return to **Regular Session** at 10:01.

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mrs. Rubesich, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

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**ADJOURN**

25-294 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to adjourn this meeting at 10:01 a.m.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff – ayes. Motion Carried.

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Date Approved

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Board President

Attest: \_\_\_\_\_

Treasurer