

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

February 9, 2026

The Regular Meeting of the Trumbull County Educational Service Center was held on, February 9, 2026 at the Board Office.

Mrs. Domhoff, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Deborah Patchin, Mrs. Carol Young, Mrs. Laura Rubesich and Mr. Thomas Krispinsky. Also present were Robert Marino, Ed. D, Superintendent; Stacy Foster, Treasurer; Rachael Miksit, Supervisor of Human Resources and Communication; Michelle Tul, Director of Pupil Services; Christopher Hubinsky, Director of Technology; Arlo Brookhart, Director of Curriculum & Instruction and Kiley Pal, Student Services Administrative Assistant.

APPROVAL OF FINANCIAL REPORTS

- 26-34 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve the Financial Reports presented by the Treasurer as of January 31, 2026.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Patchin, Mrs. Young, Mrs. Domhoff – ayes. Motion Carried.

APPROVAL OF MINUTES

- 26-35 Motion by Mrs. Rubesich, Second by Mrs. Patchin to approve the minutes of the January 12, 2026 Organizational and Regular Board Meeting.

Roll Call Vote: Mrs. Rubesich, Mrs. Patchin, Mrs. Young, Mr. Krispinsky, Mrs. Domhoff – ayes. Motion Carried.

REVISED 2026 GOVERNING BOARD MEETINGS AND DATES

- 26-36 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve the revised 2026 Governing Board Meetings and dates, times, and places for 2026.

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mrs. Young, Mrs. Rubesich, Mrs. Domhoff – ayes. Motion Carried.

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TREASURER'S RECOMMENDATIONS

APPROPRIATIONS

26-37 Motion by Mrs. Rubesich, Second by Mrs. Patchin to approve an adjustment to the Original Appropriations and Estimated Receipts for FY 2026.

Roll Call Vote: Mrs. Rubesich, Mrs. Patchin, Mrs. Young, Mr. Krispinsky, Mrs. Domhoff – ayes. Motion Carried.

CONTRACTS AND AGREEMENTS

26-38 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to retroactively approve an agreement between the Trumbull County Educational Service Center and The Impact Group for a presentation at the School Board Leadership Academy.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Patchin, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

26-39 Motion by Mrs. Rubesich, Second by Mrs. Patchin to approve an agreement between the Trumbull County Educational Service Center and Savvas Learning Co. for ED staff professional development.

Roll Call Vote: Mrs. Rubesich, Mrs. Patchin, Mr. Krispinsky, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

26-40 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve a renewal agreement between the Trumbull County Educational Service Center and Lordstown Local for Technology Coordinator Services for FY 27, FY 28, & FY 29.

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mrs. Rubesich, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

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MEMORANDUM OF UNDERSTANDING

26-41 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to retroactively approve a Memorandum of Understanding between the Trumbull County Educational Service Center and the University of Mount Union for OT/PT interns effective January 12, 2026.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Young, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

SUPERINTENDENT’S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

SUPERINTENDENT –DESIGNEE

26-42 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve **Arlo Brookhart, Director of Curriculum and Instruction** to serve as the Superintendent Designee.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

JOB DESCRIPTION

26-43 Motion by Mrs. Patchin, Second by Mr. Krispinsky to approve the Career Navigator job description.

Roll Call Vote: Mrs. Patchin, Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

JOB EVALUATION

26-44 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve the administrative evaluation instrument for the Career Navigator.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Patchin, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

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CERTIFIED – UNPAID LEAVE OF ABSENCE

26-45 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to retroactively approve an unpaid leave of absence for **Alessandra Flynn, Occupational Therapist** effective January 20, 2026 until doctor’s release to return to work.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Patchin, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

CLASSIFIED – EMPLOYMENT

26-46 Motion by Mrs. Rubesich, Second by Mrs. Patchin to employ **Yolanda Flanagan, Classroom Assistant** on a 1 year 194 day prorated contract for 7.0 hours per day effective January 21, 2026.

Roll Call Vote: Mrs. Rubesich, Mrs. Patchin, Mrs. Young, Mr. Krispinsky, Mrs. Domhoff– ayes. Motion Carried.

CLASSIFIED– UNPAID LEAVE OF ABSENCE

26-47 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve an unpaid leave of absence for the following as listed below.

<u>Name</u>	<u>Position</u>	<u>Effective date</u>
Berg, Dylan	Classroom Assistant	February 10, 2026
Garnet, Cherish	Classroom Assistant	January 21, 2026
Moore, Leah	Classroom Assistant	May 28, 2026 & May 29, 2026
Shedosky, Megan	Classroom Assistant	January 23, 2026 & January 28, 2026

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mrs. Young, Mrs. Rubesich, Mrs. Domhoff– ayes. Motion Carried

SUBSTITUTE SECRETARY INCREASE

26-48 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve an increase in the Long Term Secretary Substitute Pay to \$15.50 per hour.

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mrs. Young, Mrs. Rubesich, Mrs. Domhoff– ayes. Motion Carried

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SUBSTITUTES

26-49 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to employ the additional list of substitutes on an as needed basis effective January 12, 2026.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

POLICY UPDATES

26-50 Motion by Mr. Krispinsky, Second by Mrs. Patchin to Board approve a first reading of the Policy Updates as previously distributed.

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mrs. Rubesich, Mrs. Young, Mrs. Domhoff – ayes. Motion Carried.

EXECUTIVE SESSION

26-51 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to enter into **Executive Session** at 9:16 a.m.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Patchin, Mrs. Young, Mrs. Domhoff – ayes. Motion Carried.

The Board and its committees and subcommittees reserve the right to enter into executive session solely to discuss one (1) or more of the following issues that are exempt from public sessions:

- consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official
- investigation of charges or complaints against a public employee, official, licensee, or student unless such employee, official, licensee or student requests a public meeting; except that consideration of the discipline of a Board member for conduct related to the performance of his/her duties or his/her removal from office shall not be held in executive session.

No official action may be taken in executive session. R.C. 121.22

Mrs. Domhoff left at 9:17 a.m. and did not participate further.

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26-52 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to return to **Regular Session** at 9:40 a.m.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Young, Mrs. Patchin – ayes.
Motion Carried.

ADJOURN

26-53 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to adjourn this meeting at 9:41 a.m.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Young, Mrs. Patchin – ayes.
Motion Carried.

Date Approved

Board President

Attest: _____

Treasurer