

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

January 12, 2026

The Organizational and Regular Meeting of the Trumbull County Educational Service Center was held on January 12, 2025.

Mrs. Denise Domhoff was appointed President Pro tempore to preside over this Organizational Meeting by Resolution # 25-291 at the December 08, 2025 Regular Governing Board Meeting.

Mrs. Denise Domhoff, President Pro tempore, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Deborah Patchin, Mrs. Carol Young, Mrs. Laura Rubesich and Mr. Thomas Krispinsky. Also present were, Robert Marino, Ed. D, Superintendent; Rachael Miksit, Supervisor of Human Resources and Communication; Michelle Tul, Director of Pupil Services; Christopher Hubinsky, Director of Technology and Arlo Brookhart, Director of Curriculum & Instruction. Stacy Foster, Treasurer was absent.

26-01 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to name Mrs. Debi Patchin as Treasurer Pro tempore to administer the Organizational Meeting and the Regular meeting.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Young, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

26-02 The Treasurer Pro tempore administered the Oath of Office to Tom Krispinsky, Laura Rubesich, and Carol Young.

ELECTION OF PRESIDENT

26-03 The President Pro tempore declared the floor open for nominations for the office of President. Mrs. Rubesich nominated Denise Domhoff for the position of President of the Governing Board for 2026. Mr. Krispinsky seconded the nomination for Mrs. Domhoff. There were no additional nominations.

Roll Call on nominations:	Mrs. Rubesich	-	Mrs. Domhoff
	Mr. Krispinsky	-	Mrs. Domhoff
	Mrs. Young	-	Mrs. Domhoff
	Mrs. Patchin	-	Mrs. Domhoff
	Mrs. Domhoff	-	Abstain

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The Treasurer Pro tempore declares Mrs. Domhoff as President of the Governing Board for 2026.

ELECTION OF VICE PRESIDENT

The President Pro tempore declared the floor open for nominations for the office of Vice President. Mr. Krispinsky nominated Mrs. Patchin for the position of Vice President of the Governing Board for 2026, Second by Mrs. Rubesich. There were no additional nominations.

26-04	Roll Call on nominations:	Mr. Krispinsky	-	Mrs. Patchin
		Mrs. Rubesich	-	Mrs. Patchin
		Mrs. Young	-	Mrs. Patchin
		Mrs. Patchin	-	Abstain
		Mrs. Domhoff	-	Mrs. Patchin

The Treasurer Pro tempore declared Mrs. Patchin as Vice President of the Governing Board for 2026.

President Mrs. Domhoff assumes the floor.

2026 GOVERNING BOARD MEETINGS AND DATES

26-05	Motion by Mr. Krispinsky, Second by Mrs. Rubesich to set the Regular Meeting dates, times, and places for 2026.
	Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin, Mrs. Domhoff, – ayes. Motion Carried.

BOARD MEMBER APPOINTMENTS

26-06	Motion by Mr. Krispinsky, Second by Mrs. Patchin to appoint Mrs. Rubesich as Legislative Liaison for the Governing Board for 2026.
	Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mrs. Young, Mrs. Domhoff – ayes. Mrs. Rubesich – abstain. Motion Carried.

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TREASURER/SUPERINTENDENT AUTHORITY

26-07 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to grant the Treasurer the authority to pay bills as they become due.
Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Patchin, Mrs. Young, Mrs. Domhoff – ayes. Motion Carried.

26-08 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to appoint the Superintendent as the purchasing agent for the Educational Service Center.
Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Patchin, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

26-09 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to authorize the Superintendent to employ personnel and accept resignations as needed with such employment to be presented for approval by the Governing Board at the next regular meeting.
Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

PUBLIC RECORDS REPRESENTATIVE

26-10 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve the designation of **Stacy Foster, Treasurer** as a representative of the Trumbull County ESC Governing Board to attend public records training as required by the State of Ohio Attorney General.
Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Patchin, Mrs. Young, Mrs. Domhoff, – ayes. Motion Carried.

MEMBERSHIPS

26-11 Motion by Mr. Krispinsky, Second by Mrs. Young to amend agenda and remove membership.
Roll Call Vote: Mr. Krispinsky, Mrs. Young, Mrs. Rubesich, Mrs. Patchin, Mrs. Domhoff– ayes.

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26-12 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to renew its Ohio School Boards Association for 2026 as listed below.

Ohio School Boards Legal Assistance Fund \$ 250.00

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin, Mrs. Domhoff – ayes.

REGULAR BOARD MEETING

APPROVAL OF FINANCIAL REPORTS

26-13 Motion by Mr. Krispinsky, Second by Mr. Rubesich to approve the financial reports presented by the Treasurer as of December 31, 2025.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

APPROVAL OF MINUTES

26-14 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve the minutes of the December 08, 2025 Regular Board Meeting.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

26-15 Motion by Mr. Krispinsky, Second by Mrs. Patchin accept the notification by Mrs. Laura Rubesich of her intention to exercise her option to have coverage under the ESC Dental and Vision Insurance Plan. All cost to be paid by Mrs. Rubesich.

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mrs. Young, Mrs. Domhoff – ayes. Motion Carried. Mrs. Rubesich – abstain

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TREASURER'S RECOMMENDATIONS

SENSORY & RESET ROOM PROJECT

26-16 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve the Sensory room and Reset room project with the cost not to exceed \$15000.00

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

CONTRACTS AND AGREEMENTS

26-17 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve an agreement between the Trumbull County Educational Service Center and Open-UP Resources for MD staff professional development.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

26-18 Motion by Krispinsky, Second by Mrs. Rubesich to retroactively approve an agreement between the Trumbull County Educational Service Center and Everway for Unique Learning Systems membership for TCESC classrooms effective December 1, 2025 through November 30, 2026.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

ACCEPT A GRANT

26-19 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to accept a grant to provide free curriculum materials and resources to support the learning and development for preschool children from Teaching Strategies provided through the Ohio Department of Children and Youth.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

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SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS- PERSONNEL MATTERS

RESOLUTION

26-20 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve the Resolution of the Trumbull County Educational Service Center for the Retention and Use of Legal Counsel.

WHEREAS, the Trumbull County Educational Service Center Governing Board (the "Board") is responsible for the proper governance, operation, and legal compliance of the Center; and

WHEREAS, the complex and evolving nature of public education law, including matters related to student rights, personnel issues, contracts, real estate, labor negotiations, and compliance with the Ohio Revised Code and administrative regulations, requires specialized legal expertise; and

WHEREAS, pursuant to Ohio Revised Code §3313.20, the Board is authorized to employ legal counsel to advise and represent the Center in legal matters; and

WHEREAS, the Board has determined that the retention of external legal counsel is necessary to ensure that the Board and the Center act in a manner that is legally sound, protects the interests of the Center, and minimizes exposure to litigation risk; and

NOW, THEREFORE, BE IT RESOLVED by the Trumbull County Educational Service Center Governing Board, County of Trumbull, State of Ohio, that the Governing Board believes that the following law firms possess the necessary expertise and experience to represent the Center effectively, the Governing Board hereby formally approves the retention of:

1. Gingo & Bair Law, LLC: Primary, General Counsel
2. Ennis Britton Co., LPA Primary, Special Education Counsel
3. Peters, Kalail, & Markakis Co. LPA, Secondary Counsel
4. Bricker Graydon LLP Secondary Counsel
5. Pepple & Waggoner, Secondary Counsel

for the purpose of providing advice and representation on Board business, including, but not limited to:

- Personnel and labor relations matters.

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- Student disciplinary and special education issues.
- Review and negotiation of contracts and agreements.
- Real estate, lease and construction projects.
- Compliance with state and federal laws (e.g., Sunshine Law, FERPA).
- Representation in litigation, administrative hearings, and collective bargaining.
- Professional Development for county-wide school personnel.

2. Authorization and Scope of Use

The Superintendent and/or Treasurer, in consultation with the Board President, is hereby authorized to engage the services of the approved legal counsel as deemed necessary to address legal questions, manage legal risks, and respond to legal matters arising in the course of Board business and School District operations.

3. Compliance and Ethics

All engagements shall comply with applicable provisions of the Ohio Ethics Law (ORC Chapter 102) and avoid any conflicts of interest.

4. Duration

This authorization shall remain in effect until the next organizational meeting of the Board, or one year from the date of this resolution, or until further action is taken by the Board.

BE IT FURTHER RESOLVED that this action is taken pursuant to ORC §3313.20 and other applicable provisions of Ohio law, and was adopted in compliance with the Ohio Sunshine Law (ORC §121.22) at a properly noticed public meeting.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

CLASSIFIED ADMINISTRATIVE - RESIGNATION

26-21 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to accept the resignation of **Sage Mason, Public Relations Coordinator** effective December 26, 2025.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Young, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

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CERTIFIED—RESIGNATION

26-22 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to accept the resignation of **Alyssa Dangerfield, Long Term Substitute Teacher** effective January 12, 2026.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

CERTIFIED - EMPLOYMENT

26-23 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to retroactively employ the following on a one year 184 day prorated contract as listed below:

<u>Name</u>	<u>Position</u>	<u>Effective date</u>
Cleer, Megan	Preschool Teacher	January 5, 2026
Donnadio, Haley	MD Teacher	January 5, 2026

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

CERTIFIED—UNPAID LEAVE OF ABSENCE

26-24 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to approve an unpaid absence for the following as listed below:

<u>Name</u>	<u>Position</u>	<u>Effective date</u>
Broderick, Michael	APE Teacher	December 12, 2025
Hawout, Sarah	Speech Pathologist	Effective January 26, 2026 until physicians release to return to work
Nicholas, Melissa	ED Teacher	December 18, 2025

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Young, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

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CLASSIFIED - EMPLOYMENT

26-25 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to retroactively employ **Peyton Ramsey, Classroom Assistant** on a one year 194 day prorated contract at 7.0 hours per day effective January 6, 2026.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

CLASSIFIED – UNPAID LEAVE OF ABSENCE

26-26 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to approve an unpaid leave of absence for the following as listed below:

<u>Name</u>	<u>Position</u>	<u>Effective date</u>
Agardi, Haley	Classroom Assistant	December 11, 2025
Garnet, Cherish	Classroom Assistant	December 9, 2025 until physicians release to return to work
Radcliff, Miranda	Classroom Assistant	December 16, 2025 until physicians release to return to work

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

HUMAN RESOURCES FEES

26-27 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve the following increased Human Resource Department Fees are listed below:

School Personnel

BCI - \$35

FBI - \$35

Non-School Personnel

BCI - \$50

FBI - \$50

Para-Pro Exam - \$80

Job Postings – Non TCESC aligned - \$35

Safety and Violence Prevention Class – Non TCESC aligned - \$30

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Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

STIPEND

26-28 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to amend motion to name Mr. Haberstroh as a volunteer.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

26-29 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to approve a stipend for Prep Bowl administrators at \$150.00 per day (for the 3 days) paid to the following as needed:

- Dana Butto
- Pam Lubich
- Carlotta Sheets

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Young, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

SUBSTITUTES

26-30 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to employ the additional list of substitutes on an as needed basis effective December 08, 2025.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

EXECUTIVE SESSION

26-30 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to enter into **Executive Session** at 9:30 a.m.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

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The Board and its committees and subcommittees reserve the right to enter into executive session solely to discuss one (1) or more of the following issues that are exempt from public sessions:

- consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official
- investigation of charges or complaints against a public employee, official, licensee, or student unless such employee, official, licensee or student requests a public meeting; except that consideration of the discipline of a Board member for conduct related to the performance of his/her duties or his/her removal from office shall not be held in executive session

No official action may be taken in executive session. R.C. 121.22

26-31 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to return to **Regular Session** at 9:56 a.m.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

ADJOURN

26-32 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to adjourn this meeting at 9.57 a.m.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

Date Approved

Board President

Attest: _____
Treasurer