

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

March 9, 2026

The Regular Meeting of the Trumbull County Educational Service Center was held on March 9, 2026 at the Board Office.

Mrs. Domhoff, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Deborah Patchin, Mrs. Carol Young, Mrs. Laura Rubesich and Mr. Thomas Krispinsky. Also present were Robert Marino, Ed. D, Superintendent; Stacy Foster, Treasurer; Rachael Miksit, Supervisor of Human Resources and Communication; Michelle Tul, Director of Pupil Services; Christopher Hubinsky, Director of Technology; Arlo Brookhart, Director of Curriculum & Instruction and Kiley Pal, Student Services Administrative Assistant.

APPROVAL OF FINANCIAL REPORTS

26-54 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve the Financial Reports presented by the Treasurer as of February 28, 2026.

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mrs. Rubesich, Mrs. Young, Mrs. Domhoff – ayes. Motion Carried.

APPROVAL OF MINUTES

26-55 Motion by Mrs. Rubesich, Second by Mrs. Patchin to approve the minutes of the February 9, 2026 Regular Board Meeting.

Roll Call Vote: Mrs. Rubesich, Mrs. Patchin, Mrs. Young, Mr. Krispinsky, Mrs. Domhoff – ayes. Motion Carried.

TREASURER'S RECOMMENDATIONS

APPROPRIATIONS

26-56 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve an adjustment to the Original Appropriations and Estimated Receipts for FY 2026.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Patchin, Mrs. Young, Mrs. Domhoff – ayes. Motion Carried.

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CONTRACTS AND AGREEMENTS

26-57 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to approve an agreement between the Trumbull County Educational Service Center and Lori Wilfong, Creative Literacy Consulting to present at the Summer of Growth Workshop on June 17, 2026.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Patchin, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

26-58 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve a contract between the Trumbull County Educational Service Center and Cooksey, Inc for 2 filtered water dispensers effective July 1, 2026.

Roll Call Vote Mr. Krispinsky, Mrs. Patchin, Mrs. Rubesich, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

26-59 Motion by Mrs. Rubesich, Second by Mrs. Patchin to approve an agreement between the Trumbull County Educational Service Center and MultiGP, Inc. to provide services for the April 18, 2026 Drones in School STEM Event.

Roll Call Vote: Mrs. Rubesich, Mrs. Patchin, Mr. Krispinsky, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

26-60 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve a contract between the Trumbull County Educational Service Center and the following school districts for the service listed below:

<u>District</u>	<u>Contracted service</u>	<u>Effective date</u>
Pymatuning Valley	Audiology Services	February 23, 2026
Bristol Local	Career Navigator	March 11, 2026 until July 31, 2028
LaBrae Local	Career Navigator	March 11, 2026 until July 31, 2028
Niles City	Career Navigator	March 11, 2026 until July 31, 2028
Southington Local	Career Navigator	March 11, 2026 until July 31, 2028

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

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26-61 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to approve a renewal agreement with the Trumbull County Educational Service Center and Protect -N-Shred to provide paper recycling and shredding services.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Young, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

ACCEPT DONATIONS

26-62 Motion by Mr. Krispinsky, Second by Mrs. Patchin to accept donations from the following for the TCESC 2026 High School Art Show:

- The Butler Institute of Art – gift basket
- Trumbull Art Gallery – art classes
- McDonough Museum of Art – art supplies
- The Jewish Community Center of Youngstown,
Paul & Yetta Gluck School of Visual Arts – community art classes

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mrs. Rubesich, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

SUPERINTENDENT’S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

CONTRACT

26-63 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to approve a contract between the Trumbull County Educational Service Center and Youngstown State University to place Teacher Candidates for field-based education experiences.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

ADMINISTRATIVE -EMPLOYMENT

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26-64 Motion by Mr. Krispinsky, Second by Mrs. Patchin to employ the following on administrative certified contracts as listed below effective August 1, 2026.

<u>Name</u>	<u>Position</u>	<u># of Days</u>	<u>Contract</u>
Brookhart, Arlo	Director of C & I	230	2 year
Hubinsky, Chris	Director of Technology	230	2 year
Guthrie, Josh	C & I Supervisor	216	3 year
Harris, Brice	C & I Supervisor	216	3 year
Rossler-Johnson, Amy	C & I Supervisor	216	3 year
Earls, Carrie	MD Supervisor	216	3 year
Machuzak, Katie	MD Supervisor	216	3 year
Shipman, Melanie	Psychology and Speech Pathology Supervisor	216	3 year
Miksit, Rachael	Supervisor of Human Resources	216	2 year

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mrs. Rubesich, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

CLASSIFIED ADMINISTRATIVE – EMPLOYMENT

26-65 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to employ the following individuals as listed below effective August 1, 2026:

<u>Name</u>	<u>Position</u>	<u># of Days</u>	<u>Contract</u>
Keller, Kate	Public Relations	216	3 Year
Shank, Virginia	Public Relations	216	3 Year
Ruane, Laurie	Administrative Assistant	260	3 Year
Hughes, Seth	Assistant Treasurer	260	3 year
Pal, Kiley	Student Services Administrative Assistant	260	3 year
Faller, Stacy	Accounting Support Specialist	260	3 Year

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Patchin, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

CERTIFIED – RETIREMENT

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- 26-66 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to accept the resignation of **Vicki Hoskin, MD Teacher** for the purpose of retirement effective August 31, 2026.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Patchin, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

CERTIFIED – UNPAID LEAVE OF ABSENCE

- 26-67 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve an unpaid leave of absence for the following as listed below:

<u>Name</u>	<u>Position</u>	<u>Effective date</u>
Bleau, Tara	MD Teacher	February 13, 2026
Christy, Alyssa	Preschool Teacher	February 5, 2026

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Patchin, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

CLASSIFIED – RETIREMENT

- 26-68 Motion by Mr. Krispinsky, Second by Mrs. Patchin to accept the resignation of **Denise Davies, Classroom Assistant** for the purpose of retirement effective May 31, 2026.

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mrs. Young, Mrs. Rubesich, Mrs. Domhoff– ayes. Motion Carried.

CLASSIFIED – EMPLOYMENT

- 26-69 Motion by Mrs. Rubesich, Second by Mrs. Patchin to retroactively employ **Millicent King, Long Term Substitute Secretary** on an as needed basis effective March 2, 2026.

Roll Call Vote: Mrs. Rubesich, Mrs. Patchin, Mrs. Young, Mr. Krispinsky, Mrs. Domhoff – ayes. Motion Carried.

CLASSIFIED – UNPAID LEAVE OF ABSENCE

- 26-70 Motion by Mrs. Patchin, Second by Mr. Krispinsky to approve an unpaid leave of absence for the following as listed below.

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Name	Position	Effective date
Berg, Dylan	Classroom Assistant	February 6, 2026 & February 12, 2026
Flanagan, Yolanda	Classroom Assistant	Effective February 6, 2026 until physician's release to return to work
Martin, Beckey	Classroom Assistant	February 6, 2026 & February 17-20, 2026

Roll Call Vote: Mrs. Patchin, Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Domhoff – ayes. Motion Carried.

POLICY APPROVAL

26-71 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve the policy updates as previously distributed.

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mrs. Rubesich, Mrs. Young, Mrs. Domhoff – ayes. Motion Carried.

SUBSTITUTES

26-72 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to employ the additional list of substitutes on an as needed basis effective February 9, 2026.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Patchin, Mrs. Young, Mrs. Domhoff – ayes. Motion Carried.

EXECUTIVE SESSION

26-73 Motion by Mrs. Patchin, Second by Mr. Krispinsky to enter into **Executive Session** at 9:24 a.m.

Roll Call Vote: Mrs. Patchin, Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Domhoff – ayes. Motion Carried.

The Board and its committees and subcommittees reserve the right to enter into executive session solely to discuss one (1) or more of the following issues that are exempt from public sessions:

- consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official
- investigation of charges or complaints against a public employee, official, licensee, or student unless such employee, official, licensee or student requests a public meeting; except that consideration of the discipline of a Board member for

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conduct related to the performance of his/her duties or his/her removal from office shall not be held in executive session.

No official action may be taken in executive session. R.C. 121.22

26-74 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to return to **Regular Session** at 9:45 a.m.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

ADJOURN

26-75 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to adjourn this meeting at 10:00 a.m.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

Date Approved

Board President

Attest: _____

Treasurer