

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

May 11, 2026

The Regular Meeting of the Trumbull County Educational Service Center was held on May 11, 2026 at the Board Office.

Mrs. Domhoff, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were Mrs. Laura Rubesich and Mr. Thomas Krispinsky. Mrs. Deborah Patchin and Mrs. Carol Young were absent. Also present were Robert Marino, Ed. D, Superintendent; Stacy Foster, Treasurer; Rachael Miksit, Supervisor of Human Resources and Communication; Michelle Tul, Director of Pupil Services; Christopher Hubinsky, Director of Technology; Arlo Brookhart, Director of Curriculum & Instruction and Kiley Pal, Student Services Administrative Assistant.

APPROVAL OF FINANCIAL REPORTS

- 26-112 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve the Financial Reports presented by the Treasurer as of April 30, 2026.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Domhoff – ayes. Motion Carried.

APPROVAL OF MINUTES

- 26-113 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to approve the minutes of the April 13, 2026 Regular Board Meeting.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Domhoff – ayes. Motion Carried.

TREASURER'S RECOMMENDATIONS

BID AWARD

- 26-114 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to award the cleaning bid to Imperial Cleaning and enter into an agreement with the Trumbull County Educational Service Center for Cleaning Services effective July 1, 2026 through June 30, 2029.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Domhoff – ayes. Motion Carried.

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CONTRACTS AND AGREEMENTS

26-115 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to approve a renewal contract between the Trumbull County Educational Service Center and EMS LINQ, LLC for Website Content Management.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Domhoff– ayes.
Motion Carried.

26-116 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve a contract between the Trumbull County Educational Service Center and Critical Ops for Drone pathway work for STEAM 2026-2027.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Domhoff– ayes.
Motion Carried.

26-117 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to approve an agreement between the Trumbull County Educational Service Center and Hand2Mind for Summer of Growth presentation.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Domhoff– ayes.
Motion Carried.

26-118 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve a contract between the Trumbull County Educational Service Center and the following school districts as listed below:

<u>District</u>	<u>Contracted Service</u>	<u>Effective Date</u>
Boardman Local Schools	HH	August 1, 2026 through July 31, 2027
Chagrin Falls Exempted Village Schools	HH	August 1, 2026 through July 31, 2027
Grand Valley Local Schools	HH	August 1, 2026 through July 31, 2027
Wickliffe City Schools	HH	August 1, 2026 through July 31, 2027
Pymatuning Valley School District	Gifted Services	August 1, 2026 through July 31, 2027
Bloomfield – Mespo	Career Navigator	March 1, 2026 through July 31, 2028

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Domhoff– ayes.
Motion Carried.

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MEMORANDUM OF UNDERSTANDING

- 26-119 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to approve a Memorandum of Understanding between the Trumbull County Educational Service Center and Youngstown State University for placement of a School Psychologist Intern for the 2026-2027 school year.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Domhoff– ayes.
Motion Carried.

MEMBERSHIPS

- 26-120 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve membership with EdTech Leaders Alliance to provide support with Ohio Law - SB29 compliance regarding the privacy and security of student data at a cost of \$2,500.00.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Domhoff– ayes.
Motion Carried.

FISCAL INTERN

- 26-121 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to employ 2 Fiscal Interns to obtain 300 hours of coursework toward a Treasurer's License.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Domhoff– ayes.
Motion Carried.

SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

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ADMINISTRATIVE – RETIREMENT

- 26-122 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve the resignation of **William Bosheff, C & I Supervisor** for the purpose of retirement effective July 1, 2026.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Domhoff– ayes.
Motion Carried.

TECHNOLOGY - RENEW

- 26-123 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to employ **Mark Holliday, Technician** effective July 1, 2026 on an as needed basis.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Domhoff– ayes.
Motion Carried.

CERTIFIED - RETIREMENT

- 26-124 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to accept the resignation of **Julie Double, Physical Therapist** for the purpose of retirement effective July 31, 2026.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Domhoff– ayes.
Motion Carried.

CERTIFIED - RESIGNATION

- 26-125 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to accept the resignation of the following as listed below:

<u>Name</u>	<u>Position</u>	<u>Effective date</u>
Hillyer, Jerry	VI Teacher	July 31, 2026
Smith, Mary Beth	Reading Coach (Bristol)	May 31, 2026
Wetherill, Raeanne	Preschool Teacher	July 31, 2026

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Domhoff– ayes.
Motion Carried.

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CERTIFIED - EMPLOYMENT

- 26-126 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to employ the following for the Preschool Evaluation team on an as needed basis effective June 1, 2026.

<u>Name</u>	<u>Position</u>
Airhart, Michelle	Preschool Teacher
Bonar, Ashlee	School Psychologist
Carothers, Kelly	Occupational Therapist
Cleer, Megan	Preschool Teacher
Gray, Jessica	Physical Therapist
Greenaway, Caitlyn	Occupational Therapist
Pabst, Amy	Speech Pathologist
Penza, Payton	Physical Therapist

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Domhoff– ayes.
Motion Carried.

CERTIFIED - RENEW

- 26-127 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to renew the following employees as listed below on an as needed basis for the 2026-2027 school year.

<u>Name</u>	<u>Position</u>	<u>Days</u>
Bernstein, Yvette	Hearing Handicap Services after school	As needed
Hirth, Krista	Hearing Handicap Services after school	As needed
Betts, Trisha	Home Instructor	As needed
DeBord, Melanie	Home Instructor	As needed
Staten, Carol	ED Teacher	184 day

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Domhoff– ayes.
Motion Carried.

CERTIFIED – UNPAID LEAVE OF ABSENCE

- 26-128 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve the unpaid leave of absence for **Carol Staten, ED Teacher** effective April 24, 2026.

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Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Domhoff– ayes.
Motion Carried.

SUPPLEMENTAL – NON- RENEW

- 26-129 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to non-renew the following individuals as supplemental employees for the 2025-2026 school year as listed below:

<u>Name</u>	<u>Position</u>	<u>Days</u>
Bjelec, Deborah	Substitute School Psychologist	As needed
Dempsey, Molly	Long Term Substitute Teacher	As needed
Hillyer, Jerry	Home Instructor	As needed
Lawson, Karrie	Occupational Therapist	As needed
Nowery, Christen	Substitute Interpreter	As needed

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Domhoff – ayes. Motion Carried.

TRUMBULL VIRTUAL LEARNING ACADEMY/TVLA – NON-RENEW

- 26-130 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to non-renew the following individuals as **Trumbull Virtual Learning Academy Teachers**:

Bosheff, William	Morgan, Marc
Brookhart, Arlo	Nicholas, Melissa
Cox, Stephanie	Palumbo, Michael
Difford, Tina	Petrusko, Pam
Gibson, Courtney	Rausch, Jackie
Guarnieri, Angela	Rossler - Johnson, Amy
Guthrie, Josh	Suttles, Carolyn

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Harris, Brice	Wiand, Kerrie
Herman, Andrew	Wukelich, Heather
Karr, Renee	

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Domhoff– ayes.
Motion Carried.

CLASSIFIED ADMINISTRATIVE – ADDITIONAL DAYS

- 26-131 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to approve an additional 5 days for **Matt Roth, Public Relations** for the 2025-2026 school year.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Domhoff – ayes. Motion Carried.

CLASSIFIED – UNPAID LEAVE OF ABSENCE

- 26-132 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to approve an unpaid leave of absence for the following as listed below:

<u>Name</u>	<u>Position</u>	<u>Effective Days</u>
Berg, Dylan	Classroom Assistant	April 9 - 10, 2026
Gadd, Julia	Classroom Assistant	April 15-16, 2026, April 27-29, 2026
Martin, Beckey	Classroom Assistant	March 4-5, 2026, May 26-28, 2026
Shedosky, Megan	Classroom Assistant	March 19, 2026, April 17, 2026
Mazzella, Michelle	Secretary	April 20, 2026

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Domhoff – ayes. Motion Carried.

REVISED JOB DESCRIPTION AND EVALUATION INSTRUMENT

- 26-133 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve the revised Board-Certified Behavior Analyst job description and evaluation instrument.

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Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Domhoff – ayes. Motion Carried.

SUBSTITUTES

26-134 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to employ the additional list of substitutes on an as needed basis effective April 13, 2026.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Domhoff – ayes. Motion Carried.

ADJOURN

26-135 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to adjourn this meeting at 9:43 a.m.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Domhoff – ayes. Motion Carried.

Date Approved

Board President

Attest: _____

Treasurer

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

June 01, 2026

The Special Meeting of the Trumbull County Educational Service Center was held on June 01, 2026 at the Board Office.

Mrs. Deborah Patchin, Vice-President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Mrs. Denise Domhoff, President, was absent. Members present were: Mrs. Carol Young, Mrs. Laura Rubesich and Mr. Thomas Krispinsky. Also present were, Robert Marino, Ed. D, Superintendent; Stacy Foster, Treasurer; Michelle Tul, Director of Pupil Services; Arlo Brookhart, Director of Curriculum & Instruction; Christopher Hubinsky, Director of Technology and Kiley Pal, Student Services Administrative Assistant. Rachael Miksit, Supervisor of Human Resources and Communication was absent.

TREASURER'S RECOMMENDATIONS

CONTRACTS AND AGREEMENTS

- 26-137 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve an agreement between the Trumbull County Educational Service Center and the following as listed below to present at the August 6, 2026 Administrators Conference.

- The Impact Group
- Jim Kestner, Excellence in Youth

Roll Call Vote: Mr. Krispinsky Mrs. Rubesich, Mrs. Young, Mrs. Patchin— ayes. Motion Carried.

- 26-138 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to approve a contract between the Trumbull County Educational Service Center and Pennsylvania Western University to place Speech-Language Pathologist Students for field-based education experience.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Young, Mrs. Patchin— ayes. Motion Carried.

SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

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FISCAL INTERN EMPLOYMENT

26-139 Motion by Mr. Krispinsky, Second by Mrs. Rubesich based upon the Fiscal Committee's recommendation to employ the following as Fiscal Interns:

- Michael Guarnieri, Jr
- Maria Rasile

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin— ayes. Motion Carried.

PARTICIPATION

26-140 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to approve participation in Advanced Manufacturing & Engineering Night with the Mahoning Valley Manufacturers Coalition at the Mahoning Valley Scrappers game Thursday, June 4, 2026.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Young, Mrs. Patchin— ayes. Motion Carried.

RESOLUTION

26-141 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve a Resolution to implement an Administrative Reduction in Force to Suspend an Administrator Contract.

WHEREAS, Ohio Revised Code § 3319.171 and Governing Board Policy 1540 allow for a reduction in force due to a decrease in the TCESC's enrollment; and

WHEREAS, the Board currently employs an Assistant Coordinator of Vocational Apprenticeship Programs; and

WHEREAS, due to a decrease in the TCESC's enrollment, the Superintendent has recommended to the Governing Board that it effectuate a reduction in force of the Assistant Coordinator of Vocational Apprenticeship Programs in the best interest of the TCESC consistent with Ohio Revised Code § 3319.171 and Governing Board Policy 1540; and

WHEREAS, the Governing Board has determined that it is necessary due to a decrease in the TCESC's enrollment, to implement a reduction in force of the Assistant Coordinator of

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Vocational Apprenticeship Programs, in the best interest of the TCESC consistent with Ohio Revised Code § 3319.171 and Governing Board Policy 1540; and

NOW, THEREFORE, BE IT RESOLVED by the Board that:

- Section 1. It is necessary, due to a decrease in TCESC enrollment, to abolish the position of Assistant Coordinator of Vocational Apprenticeship Programs. This position is hereby abolished effective the end of the 2025-2026 school year. Therefore, the employment contract between the Board and affected administrator, Kenneth Iser, is hereby suspended indefinitely effective July 31, 2026.
- Section 2. The affected administrator in Section 1 will be afforded applicable recall rights in Governing Board Policy 1540.
- Section 3. The Treasurer/CFO is authorized and directed to notify the affected administrator in Section 1 above of the Governing Board's action to suspend his employment contract and to provide information as to his applicable rights and obligations as a result of the reduction in force.
- Section 4. This Governing Board finds and determines that all formal actions of this Governing Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Governing Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin— ayes. Motion Carried.

RESOLUTION

- 26-142 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to adopt the TCESC Cybersecurity Plan and approve the Resolution to adopt the NIST CSF v2 and CIS Security Controls v8 cybersecurity frameworks for compliance with Ohio House Bill 96 and Ohio Revised Code Section 9.64 as presented.

WHEREAS, in accordance with Ohio Revised Code §9.64, enacted through House Bill 96, the Trumbull County Educational Service Center is required to adopt and implement a cybersecurity program designed to safeguard its data, information technology systems, and resources and to ensure the confidentiality, integrity, and availability of such systems and data; and

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WHEREAS, Ohio Revised Code §9.64 requires the use of generally accepted cybersecurity best practices and the implementation of safeguards consistent with recognized industry standards; and

WHEREAS, having reviewed established cybersecurity frameworks and control standards, the Director of Technology recommends alignment with the NIST Cybersecurity Framework as the governing structure for cybersecurity risk management, implemented through the CIS Critical Security Controls to ensure comprehensive administrative, technical, and operational safeguards across identification, protection, detection, response, and recovery functions

NOW, THEREFORE, BE IT RESOLVED, that the Trumbull County Educational Service Center hereby adopts and directs implementation of a cybersecurity program aligned with the NIST Cybersecurity Framework and operationalized through the CIS Critical Security Controls, in fulfillment of the requirements of Ohio Revised Code §9.64.

BE IT FURTHER RESOLVED, that the Superintendent and Director of Technology shall ensure ongoing review, reporting, and maintenance of the cybersecurity program in accordance with statutory requirements.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin– ayes. Motion Carried.

ADMINISTRATIVE - RESIGNATION

- 26-143 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to accept the resignation of **Denise Holloway, C & I Supervisor** effective July 31, 2026.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin– ayes. Motion Carried.

ADMINISTRATIVE -EMPLOYMENT

- 26-144 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to employ ***Carrie Schlatt, C & I Supervisor** on a one year 216 day contract effective August 1, 2026.

*Pending License and Background checks

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Young, Mrs. Patchin– ayes. Motion Carried.

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CERTIFIED – RETIREMENT

- 26-145 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to accept the resignation of **Traci Naylor, MD Teacher** for the purpose of retirement effective May 31, 2026.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin– ayes. Motion Carried.

CERTIFIED – EMPLOYMENT

- 26-146 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to employ the following on an as needed basis as listed below effective June 1, 2026.

<u>Name</u>	<u>Position</u>	<u>Program</u>
Donchess, Marissa	School Psychologist	Preschool Evaluation Team
Glavic, Jennifer	Substitute Teacher	Extended School Year
Jones, Patrick	Teacher	Extended School Year
Misinay, Katrina	Teacher	Extended School Year
Stoneman, Caitlin	Teacher	Extended School Year

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Young, Mrs. Patchin– ayes. Motion Carried.

CLASSIFIED ADMINISTRATIVE – ADDITIONAL DAYS

- 26-147 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve an additional 5 days for **Kate Keller, Public Relations** for the 2025-2026 school year.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin– ayes. Motion Carried.

CLASSIFIED – EMPLOYMENT

- 26-148 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to employ the following for the Extended School Year Program on an as needed basis effective June 1, 2026.

<u>Name</u>	<u>Position</u>
Beadle, Jay	Classroom Assistant
Brown, Hayley	Classroom Assistant

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Cardiero, Teri	Classroom Assistant
Cross, Ja'Ziyah	Substitute Classroom Assistant
Cole, Rebecca	Classroom Assistant
Davis, Rebecca	Classroom Assistant
Johnson, Rosario	Classroom Assistant
Jolibore, Beverly	Classroom Assistant
Perry, Danielle	Classroom Assistant
Ramsey, Peyton	Substitute Classroom Assistant
Tyler, Deborah	Classroom Assistant

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin– ayes.
Motion Carried.

CLASSIFIED – UNPAID LEAVE OF ABSENCE

- 26-149 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve an unpaid leave of absence for the following as listed below:

<u>Name</u>	<u>Position</u>	<u>Effective Days</u>
Berg, Dylan	Classroom Assistant	May 4, 2026 & May 6, 2026
Gadd, Julia	Classroom Assistant	May 11-13, 2026
Garnet, Cherish	Classroom Assistant	May 13, 2026
Martin, Beckey	Classroom Assistant	May 7 & 8, 2026, May 11, 2026
Radcliffe, Miranda	Classroom Assistant	April 29, 2026

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin– ayes.
Motion Carried.

EXECUTIVE SESSION-O.R.C § 121.22 AS NEEDED:

- 26-150 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to enter into Executive Session at 9:13 a.m.

To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

1. ☒ Appointment.
2. ☒ Employment.
3. ☐ Dismissal.
4. ☐ Discipline.
5. ☐ Promotion.
6. ☐ Demotion.

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7. ☒ Compensation.
8. ☐ Investigation of charges/complaints (unless public hearing requested).

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Young, Mrs. Patchin– ayes.
Motion Carried.

26-151 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to return to Regular Session at 10:17 a.m.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin– ayes.
Motion Carried.

ADJOURN

26-152 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to adjourn this meeting at 10:17 a.m.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Young, Mrs. Patchin– ayes.
Motion Carried.

Date Approved

Board President

Attest: _____

Treasurer