

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

October 20, 2025

The Regular Meeting of the Trumbull County Educational Service Center was held on, September 15, 2025 at the Board Office.

Mrs. Domhoff, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Deborah Patchin, Mr. Al Haberstroh, Mrs. Laura Rubesich and Mr. Thomas Krispinsky. Also present were, Robert Marino, Ed. D, Superintendent; Stacy Foster, Treasurer; Michelle Tul, Director of Pupil Services and Arlo Brookhart, Director of Curriculum & Instruction.

EXECUTIVE SESSION

25-229 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to enter into **Executive Session** at 9:01 a.m. to discuss one (1) or more of the following issues that are exempted from public sessions:

- consideration of the appointment, employment, dismissal, discipline, or compensation of a public employee, or official

No official action may be taken in executive session. R.C. 121.22

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Rubesich, Mrs. Domhoff – ayes. Motion Carried.

25-230 Motion by Mrs. Rubesich, Second by Mr. Haberstroh to return to **Regular Session** at 9:25 a.m.

Roll Call Vote: Mrs. Rubesich, Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

APPROVAL OF FINANCIAL REPORTS

25-231 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the Financial Reports presented by the Treasurer as of September 30, 2025.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Rubesich, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

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APPROVAL OF MINUTES

- 25-232 Motion by Mrs. Rubesich, Second by Mrs. Patchin to approve the minutes of the September 15, 2025 Regular Board Meeting.

Roll Call Vote: Mrs. Rubesich, Mrs. Patchin, Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff – ayes. Motion Carried.

ORGANIZATIONAL CHART

- 25-233 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the Revised Trumbull County ESC Organizational Chart.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Rubesich, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

TREASURER'S RECOMMENDATIONS

APPROPRIATIONS

- 25-234 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an adjustment to the Original Appropriations and Estimated Receipts for FY 2026.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Rubesich, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

CONTRACTS AND AGREEMENTS

- 25-235 Motion by Mrs. Patchin, Second by Mr. Krispinsky to approve an agreement between the Trumbull County Educational Service Center and the following as listed below:

<u>District/School</u>	<u>Date</u>
Ashtabula County ESC	Professional Development for the 2025-2026 School Year
JFK Lower Campus	Professional Development for October 17, 2025

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Roll Call Vote: Mrs. Patchin, Mr. Krispinsky, Mr. Haberstroh, Mrs. Rubesich, Mrs. Domhoff– ayes. Motion Carried.

- 25-236 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an agreement between the Trumbull County Educational Service Center and the following school districts for HH services.

- Boardman Local Schools
- Chagrin Falls Local Schools
- Grand Valley Local Schools
- Wickliffe City Schools

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Rubesich, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

- 25-237 Motion by Mrs. Rubesich, Second by Mrs. Patchin to retroactively approve a contract between the Trumbull County Educational Service Center and PowerSchool for Schoology software licenses and subscription fees effective July 1, 2025 through June 30, 2026.

Roll Call Vote: Mrs. Rubesich, Mrs. Patchin, Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff– ayes. Motion Carried.

- 25-238 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve an agreement between the Trumbull County Educational Service Center and The Grand Resort for the 2026 Administrators Conference on Thursday, August 6, 2026.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff– ayes. Motion Carried.

- 25-239 Motion by Mr. Haberstroh, Second by Mrs. Rubesich to approve a renewal agreement between the Trumbull County Educational Service Center and Raptor Technologies previously Public School Works for school employee training.

Roll Call Vote: Mr. Haberstroh, Mrs. Rubesich, Mrs. Patchin, Mr. Krispinsky, Mrs. Domhoff– ayes. Motion Carried.

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MEMORANDUM OF UNDERSTANDING

- 25-240 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve a Memorandum of Understanding between the Trumbull County Educational Service Center and ESC of Central Ohio to provide Algebra 2 Equivalency Implementation Support initiative effective September 1, 2025 – December 31, 2025.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Rubesich, Mrs. Domhoff– ayes. Motion Carried.

ACCEPT A GRANT

- 25-241 Motion by Mrs. Rubesich, Second by Mrs. Patchin to accept the Howmet Aerospace Grant of \$15,000.00 for the 2025-2026 school year.

Roll Call Vote: Mrs. Rubesich, Mrs. Patchin, Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff– ayes. Motion Carried.

SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

CONTRACT

- 25-242 Motion by Mrs. Patchin, Second by Mr. Krispinsky to approve a contract between the Trumbull County Educational Service Center and KO Consulting, LLC for grant writing services and advocacy effective November 1, 2025 through October 31, 2027.

Roll Call Vote: Mrs. Patchin, Mr. Krispinsky, Mr. Haberstroh, Mrs. Rubesich, Mrs. Domhoff– ayes. Motion Carried.

RESOLUTION

- 25-243 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the following resolution below:

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NOW, THEREFORE, BE IT RESOLVED, the Trumbull County Educational Service Center Governing Board hereby adopts the Special Education Model Policies and Procedures ("Model Policies") that were released by the Ohio Department of Education and Workforce ("DEW") in December 2024, and directs all staff in the District to use and comply with the Model Policies.

The Board further authorizes the Superintendent to notify the DEW of the Board's adoption of the Model Policies through the DEW's Monitoring System by uploading a copy of this Board resolution on or before November 30 for each subsequent school year.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Rubesich, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

ADMINISTRATIVE - EMPLOYMENT

- 25-244 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to employ **Kiley Pal, Student Services Administrative Assistant** on a one year 260 day prorated contract effective November 1, 2025.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

SALARY SCHEDULE

- 25-245 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to retroactively approve the revised Classified Administrative Salary Schedule effective August 1, 2025.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Rubesich, Mrs. Domhoff– ayes. Motion Carried.

CERTIFIED-RESIGNATION

- 25-246 Motion by Mr. Haberstroh, Second by Mrs. Rubesich to accept the resignation of the following as listed below:

<u>Name</u>	<u>Position</u>	<u>Effective date</u>
Bernstein, Ben	Interpreter	September 26, 2025
Williamson, Katherine	Long-Term Substitute Teacher	September 20, 2025

Roll Call Vote: Mr. Haberstroh, Mrs. Rubesich, Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

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CERTIFIED – EMPLOYMENT

- 25-247 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to retroactively approve the following as listed below for the 2025-2026 school year on an as needed basis.

<u>Name</u>	<u>Services</u>	<u>Effective date</u>
Bernstein, Yvette	Hearing Handicap services for after school activities.	October 1, 2025
Betts, Trisha	Home Instructor – All costs paid for by Lordstown Local Schools.	September 16, 2025

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

- 25-248 Motion by Mrs. Rubesich, Second by Mrs. Patchin to employ **Karrie Lawson, Occupational Therapist** to provide services for the 2025-2026 school year on an as needed basis effective November 1, 2025.

Roll Call Vote: Mrs. Rubesich, Mrs. Patchin, Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff– ayes. Motion Carried.

CLASSIFIED – RETIREMENT

- 25-249 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to accept the resignation of **Richelle DiBacco, Classroom Assistant** for the purpose of retirement effective December 31, 2025.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff– ayes. Motion Carried.

CLASSIFIED – RESIGNATION

- 25-250 Motion by Mr. Krispinsky, Second by Mr. Mrs. Patchin to accept the resignation of the following as listed below.

<u>Name</u>	<u>Position</u>	<u>Effective date</u>
Dunn, Chelsea	Classroom Assistant	October 3, 2025
Volk, Chelsea	Classroom Assistant	October 1, 2025

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Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mrs. Rubesich, Mr. Haberstroh, Mrs. Domhoff– ayes. Motion Carried.

CLASSIFIED – EMPLOYMENT

- 25-251 Motion by Mr. Haberstroh, Second by Mrs. Patchin to approve the following on one year 194 day prorated contracts as listed below:

<u>Name</u>	<u>Position</u>	<u>Hours per Day</u>	<u>Effective date</u>
Moder, Mallory	Classroom Assistant	6.4 hours per day	September 22, 2025
Phillips, Caitlynn	Classroom Assistant	6.4 hours per day	October 10, 2025

Roll Call Vote: Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mrs. Rubesich, Mrs. Domhoff– ayes. Motion Carried.

- 25-252 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to retroactively approve **Krista Hirth**, to provide Hearing Handicap services for after school activities effective October 1, 2025 for the 2025-2026 school year on an as needed basis.

Roll Call Vote: Mr. Haberstroh, Mrs. Rubesich, Mrs. Patchin, Mr. Krispinsky, Mrs. Domhoff – ayes. Motion Carried.

CLASSIFIED – UNPAID LEAVE OF ABSENCE

- 25-253 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve an unpaid leave of absence for **Ashley Reed, Classroom Assistant** effective November 19 & 20, 2025.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

JOB EVALUATION

- 25-254 Motion by Mr. Krispinsky, Second by Mr. Haberstroh approve the administrative evaluation instrument for the Superintendent.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Rubesich, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

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MEMORANDUM OF UNDERSTANDING

25-255 Motion by Mr. Haberstroh, Second by Mrs. Patchin to approve a Memorandum of Understanding between the Trumbull County Educational Service Center and Trumbull County Board Classified Staff Association.

Roll Call Vote: Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mrs. Rubesich, Mrs. Domhoff – ayes. Motion Carried.

SUBSTITUTES

25-256 Motion by Mrs. Patchin, Second by Mr. Krispinsky to employ the additional list of substitutes on an as needed basis effective September 15, 2025.

Roll Call Vote: Mrs. Patchin, Mr. Krispinsky, Mr. Haberstroh, Mrs. Rubesich, Mrs. Domhoff – ayes. Motion Carried.

ADJOURN

25-257 Motion by Mr. Krispinsky, Second by Mrs. Patchin to adjourn this meeting at 9:53 a.m.

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mrs. Rubesich, Mrs. Domhoff – ayes. Motion Carried.

Date Approved

Board President

Attest: _____

Treasurer

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

October, 29, 2025

A Special Meeting of the Trumbull County Educational Service Center was held on, October 29, 2025 at the Board Office.

Mrs. Domhoff, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Deborah Patchin, Mr. Al Haberstroh, Mrs. Laura Rubesich and Mr. Thomas Krispinsky. Also present were, Robert Marino, Ed. D, Superintendent; Stacy Foster, Treasurer; Rachael Miksit, Supervisor of Human Resources and Communication; Michelle Tul, Director of Pupil Services; Christopher Hubinsky, Director of Technology and Arlo Brookhart, Director of Curriculum & Instruction.

TREASURER'S RECOMMENDATIONS

CONTRACTS AND AGREEMENTS

- 25-258 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an agreement between the Trumbull County Educational Service Center and Ohio Schools Council for asset inventory.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Rubesich, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

CERTIFIED - EMPLOYMENT

- 25-259 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to employ **Jerry Hillyer, VI Teacher** on a one year 184 day prorated contract effective November 3, 2025.

Roll Call Vote: Mr. Haberstroh, Mr. Krispinsky, Mrs. Rubesich, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

ADJOURN

- 25-260 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to adjourn this Special Meeting at 9:13 a.m.

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Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

Date Approved

Board President

Attest: _____

Treasurer

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A Work Session at the Trumbull County Educational Service Center was held on, October 29, 2025 at the Board Office. All participants from the October 29, 2025 Special Meeting were in attendance.

OCTOBER 29, 2025 WORK SESSION AGENDA

Immediately following the Special Meeting, we will conduct our Work Session to discuss the following items:

- Superintendent's Goals
Robert Marino Jr., Superintendent
- ESC Financial Report
Stacy Foster, Treasurer
- ESC Leadership Report (Share out)
- Board Concerns

ADJOURN

25-261

Motion by Mr. Krispinsky, Second by Mrs. Rubesich to adjourn the Work Session at 10:07 a.m.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff- ayes. Motion Carried.

Date Approved

Board President

Attest: _____

Treasurer