

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

September 15, 2025

The Regular Meeting of the Trumbull County Educational Service Center was held on, September 15, 2025 at the Board Office.

Mrs. Domhoff, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Deborah Patchin, Mr. Al Haberstroh, Mrs. Laura Rubesich and Mr. Thomas Krispinsky. Also present were, Robert Marino, Ed. D, Superintendent; Stacy Foster, Treasurer; Rachael Miksit, Supervisor of Human Resources and Communication; Michelle Tul, Director of Pupil Services; Christopher Hubinsky, Director of Technology and Arlo Brookhart, Director of Curriculum & Instruction.

APPROVAL OF FINANCIAL REPORTS

- 25-202 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve the Financial Reports presented by the Treasurer as of August 31, 2025.

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mrs. Rubesich, Mrs. Domhoff – ayes. Motion Carried.

APPROVAL OF MINUTES

- 25-203 Motion by Mr. Haberstroh, Second by Mrs. Rubesich to approve the minutes of the August 11, 2025 Regular Board Meeting.

Roll Call Vote: Mr. Haberstroh, Mrs. Rubesich, Mrs. Patchin, Mr. Krispinsky, Mrs. Domhoff – ayes. Motion Carried.

TREASURER'S RECOMMENDATIONS

APPROPRIATIONS

- 25-204 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an adjustment to the Original Appropriations and Estimated Receipts for FY 2026.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Rubesich, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

September 15, 2025

OSBA DELEGATE

- 25-205 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to appoint Mr. Haberstroh as the delegate to the annual Business Meeting of the Ohio School Boards Association on Monday, November 17, 2025 and Mr. Krispinsky as the alternate.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

CONTRACTS AND AGREEMENTS

- 25-206 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve a service agreement between the Trumbull County Educational Service Center and NEOLA for policy manual and administrative guidelines update.

Roll Call Vote: Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mrs. Rubesich, Mrs. Domhoff– ayes. Motion Carried.

- 25-207 Motion by Mrs. Rubesich, Second by Mrs. Patchin to approve the agreements between the Trumbull County Educational Service Center and the following for the STEAM program:

- Dana Butto Math, LLC for STEAM Support
- Vista AST for STEAM Services

Roll Call Vote: Mrs. Rubesich, Mrs. Patchin, Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff– ayes. Motion Carried.

- 25-208 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve a contract between the Trumbull County Educational Service Center and VAZA Consulting for Drive to Succeed Grant preparation and development.

Roll Call Vote: Mr. Haberstroh, Mr. Krispinsky Mrs. Patchin, Mrs. Rubesich, Mrs. Domhoff– ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

September 15, 2025

- 25-209 Motion by Mrs. Rubesich, Second by Mrs. Patchin to approve a contract between the Trumbull County Educational Service Center and Best Life Therapy, LLC for Psychology services for the 2025 – 2026 School Year as needed.

Roll Call Vote: Mrs. Rubesich, Mrs. Patchin, Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff– ayes. Motion Carried.

- 25-210 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve a contract between the Trumbull County Educational Service Center and James A. Garfield Local Schools for Professional Development.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff– ayes. Motion Carried.

ADMINISTRATIVE -EMPLOYMENT

- 25-211 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to employ **Seth Hughes, Assistant Treasurer** on a one year 260 day prorated contract effective September 8, 2025.

Roll Call Vote: Mr. Haberstroh, Mr. Krispinsky, Mrs. Rubesich, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

ACCEPT DONATION

- 25-212 Motion by Mrs. Patchin, Second by Mrs. Rubesich to accept the donation of \$2000.00 from the Ohio Schools Council for the 2025 Administrators Conference.

Roll Call Vote: Mrs. Patchin, Mrs. Rubesich, Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff– ayes. Motion Carried.

UPDATED SALARY SCHEDULES

- 25-213 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to retroactively approve the following Updated Salary Schedule effective August 1, 2025 for FY 2026, FY 2027 and FY 2028.

- Administrators Salary Schedule
- Public Relations Salary Schedule

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

September 15, 2025

Roll Call Vote: Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mrs. Rubesich, Mrs. Domhoff– ayes. Motion Carried.

- 25-214 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to retroactively approve the Updated Salary Schedule effective July 1, 2025 for FY 2026, FY 2027 and FY 2028 for Technology.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

MEMBERSHIPS

- 25-215 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to renew the annual membership dues for AESA - Association of Educational Service Agency \$1,125.00 at no additional cost for the 2025-2026 School Year.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Rubesich, Mrs. Domhoff– ayes. Motion Carried.

SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

BUSINESS ADVISORY COUNCIL

- 25-216 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the Trumbull County Educational Service Center Business Advisory Council plan and by laws.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Rubesich, Mrs. Domhoff– ayes. Motion Carried.

- 25-217 Motion by Mr. Krispinsky, Second by Mrs. Patchin to appoint Mr. Haberstroh as a member of the Trumbull County Educational Service Center Business Advisory Council.

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mrs. Rubesich, Mr. Haberstroh, Mrs. Domhoff– ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

September 15, 2025

BOARD RESOLUTION

25-218

Motion by Mr. Haberstroh, Second by Mrs. Rubesich to approve the following resolution as listed below:

**A RESOLUTION TO ADOPT PRESCHOOL TUITION/FEE SCHEDULE
FOR THE 2025-2026 SCHOOL YEAR**

WHEREAS, the Trumbull County Educational Service Governing Board of Education (hereinafter the "Board") operates an Early Childhood/Preschool Education Program with locations at school districts throughout Trumbull County; and

WHEREAS, in accordance with Board Policy 2280, the Board of Education is required to adopt a tuition and fee schedule for students who attend the program on a tuition basis; and

WHEREAS, the Board has developed a tuition and fee schedule for the 2025-2026 school year that is attached hereto and incorporated herein as Exhibit A.

NOW THEREFORE BE IT RESOLVED, by the Trumbull County Educational Service Center Governing Board of Education, as follows:

Section 1. The Board hereby authorizes and approves the Early Childhood/Preschool tuition and fee schedule attached hereto and incorporated herein as Exhibit A, effective for the 2025-2026 school year.

Section 2. The Board finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements.

Section 3. This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board that may be inconsistent or duplicative with the provisions of this resolution.

Exhibit A

**Early Childhood/Preschool Tuition and Fee Schedule
2025-2026 School Year**

The Trumbull County Educational Service Center (TCESC) Preschool Program provides preschool services for typically developing students with disabilities ages 3-5 at a cost of \$30.00 per month. The TCESC Preschool Program is taught by two adults, a classroom teacher and a classroom assistant. TCESC Preschool Program implements the Creative Curriculum for Preschool. We supplement our curriculum with explicit instruction in phonemic awareness using the Heggerty Phonemic Awareness Program.

Additional information is available at <https://www.trumbullesc.org/Preschool.aspx>.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

September 15, 2025

Roll Call Vote: Mr. Haberstroh, Mrs. Rubesich, Mrs. Patchin, Mr. Krispinsky, Mrs. Domhoff– ayes. Motion Carried.

CERTIFIED – UNPAID LEAVE OF ABSENCE

- 25-219 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an unpaid leave of absence for the following as listed below:

<u>Name</u>	<u>Position</u>	<u>Effective date</u>
Gault, Savannah	MD Teacher	Beginning 9/23/2025 through 12/02/2025
Stanik, Amy	MD Teacher	Beginning 9/25/2025 through 10/07/2025
Wilson, Arianna	Preschool Teacher	Beginning 10/6/2025 through 11/14/2025

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Rubesich, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

CERTIFIED – EMPLOYMENT

- 25-220 Motion by Mrs. Rubesich, Second by Mr. Haberstroh to retroactively employ **Alyssa Dangerfield, Long Term Substitute Teacher** on an as needed basis effective August 27, 2025.

Roll Call Vote: Mrs. Rubesich, Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

CERTIFIED ADDITIONAL DAYS

- 25-221 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to employ the following as listed below:

<u>Name</u>	<u>Position</u>	
DeBord, Melanie	Home Instructor	On an as needed basis for the 2025-2026 School Year. All costs paid by Girard City Schools.
Palmer, Kelli	School Psychologist	Up to an additional 10 days for the 2025 -2026 School Year

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Rubesich, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

September 15, 2025

CLASSIFIED – RESIGNATION

- 25-222 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to accept the resignation of the following as listed below:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Burney, Nate	Classroom Assistant	August 18, 2025
Dangerfield, Jasmine	Classroom Assistant	August 11, 2025
Fleming, Whitney	Classroom Assistant	August 11, 2025
Fluegge, Ashlee	Classroom Assistant	August 15, 2025
McCartney, Alexis	Classroom Assistant	August 13, 2025

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mr. Haberstroh Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

CLASSIFIED – EMPLOYMENT

- 25-223 Motion by Mr. Haberstroh, Second by Mrs. Rubesich to employ the following as listed below effective August 1, 2025.

<u>Name</u>	<u>Position</u>	<u>No. of Days</u>	<u>Hours per day</u>	<u>Effective Date</u>
Felton, Angelina	Classroom Assistant	194 days	6.4 hours per day	July 1, 2025
Garnet, Cherish	Classroom Assistant	Prorated - 194 days	7.0 hours per day	September 3, 2025
Horton, Rachael	Classroom Assistant	194 days	7.0 hours per day	July 1, 2025

Roll Call Vote: Mr. Haberstroh, Mrs. Rubesich, Mrs. Patchin, Mr. Krispinsky, Mrs. Domhoff– ayes. Motion Carried.

JOB DESCRIPTIONS

- 25-224 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve the administrative job descriptions for the following positions.

- Executive Assistant
- Technician Systems
- Technology Coordinator
- Technician
- Student Services Administrative Assistant
- Supervisor of Curriculum & Instruction
- Public/Community Relations Coordinator
- Public Relations Coordinator

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

September 15, 2025

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mrs. Rubesich, Mrs. Domhoff– ayes. Motion Carried.

JOB EVALUATIONS

25-225 Motion by Mr. Haberstroh, Second by Mrs. Rubesich to approve the following administrative job evaluations for the positions listed below.

- Director of Curriculum & Instruction
- Director of Pupil Services
- Director of Technology
- Supervisor of Human Resources
- Supervisor of School Psychology
- Supervisor of Speech Language Pathology
- Supervisor of Occupational Therapy/Physical Therapy
- Building Administrator
- Executive Assistant
- Technician Systems
- Technology Coordinator
- Technician
- Student Services Administrative Assistant
- Supervisor of Curriculum & Instruction
- Public/Community Relations Coordinator
- Public Relations Coordinator

Roll Call Vote: Mr. Haberstroh, Mrs. Rubesich, Mrs. Patchin, Mr. Krispinsky, Mrs. Domhoff – ayes. Motion Carried.

SUBSTITUTES

25-226 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to employ the additional list of substitutes on an as needed basis effective August 11, 2025.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

September 15, 2025

ADJOURN

25-228 Motion by Mr. Krispinsky, Second by Mrs. Patchin to adjourn this meeting at 9:31 a.m.

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mrs. Rubesich, Mrs. Domhoff – ayes. Motion Carried.

Date Approved

Board President

Attest:

Treasurer