TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

October 19, 2026

The Regular Meeting of the Trumbull County Educational Service Center was held on October 19, 2026 at the Board Office.

Mrs. Domhoff, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Deborah Patchin, Mrs. Carol Young, Mrs. Laura Rubesich. Mr. Thomas Krispinsky was absent. Also present were Robert Marino, Ed. D, Superintendent; Stacy Foster, Treasurer; Rachael Miksit, Supervisor of Human Resources and Communication; Christopher Hubinsky, Director of Technology; Arlo Brookhart, Director of Curriculum & Instruction and Kiley Pal, Student Services Administrative Assistant. Michelle Tul, Director of Pupil Services was absent.

26-246 Motion by Mrs. Patchin, Second by Mrs. Rubesich to amend the Agenda to add an Executive Session for the purpose of employment.

Roll Call Vote: Mrs. Patchin, Mrs. Rubesich, Mrs. Young, Mrs. Domhoff – ayes. Motion Carried.

APPROVAL OF FINANCIAL REPORTS

26-247 Motion by Mrs. Rubesich, Second by Mrs. Patchin to approve the Financial Reports presented by the Treasurer as of September 30, 2026.

Roll Call Vote: Mrs. Rubesich, Mrs. Patchin, Mrs. Young, Mrs. Domhoff – ayes. Motion Carried.

APPROVAL OF MINUTES

26-248 Motion by Mrs. Rubesich, Second by Mrs. Patchin to approve the minutes of the September 21, 2026 Regular Board Meeting.

Roll Call Vote: Mrs. Rubesich, Mrs. Patchin, Mrs. Young, Mrs. Domhoff – ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

October 19, 2026

TREASURER'S RECOMMENDATIONS

APPROPRIATIONS

26-249 Motion by Mrs. Patchin, Second by Mrs. Rubesich to approve an adjustment to the Original Appropriations and Estimated Receipts for FY 2027.

Roll Call Vote: Mrs. Patchin, Mrs. Rubesich, Mrs. Young, Mrs. Domhoff – ayes. Motion Carried.

CONTRACTS AND AGREEMENTS

26-250 Motion by Mrs. Patchin, Second by Mrs. Rubesich to approve an agreement between the Trumbull County Educational Service Center and The University of Akron for SLP Graduate students to obtain clinical education experience.

Roll Call Vote: Mrs. Patchin, Mrs. Rubesich, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

26-251 Motion by Mrs. Patchin Second by Mrs. Rubesich to approve an agreement between the Trumbull County Educational Service Center and Chagrin Falls Local School District for an Extracurricular Assistant.

Roll Call Vote: Mrs. Patchin, Mrs. Rubesich, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

MEMBERSHIPS

26-252 Motion by Mrs. Rubesich, Second by Mrs. Patchin to renew the annual membership with the Youngstown Warren Regional Chamber for the 2026-2027 School Year.

Roll Call Vote: Mrs. Rubesich, Mrs. Patchin, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

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SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

CERTIFIED – UNPAID LEAVE OF ABSENCE

26-253 Motion by Mrs. Rubesich, Second by Mrs. Patchin to approve an unpaid leave of absence for **Melissa Shimko, OT** effective October 23, 2026 through January 3, 2027.

Roll Call Vote: Mrs. Rubesich, Mrs. Patchin, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

CERTIFIED - EMPLOYMENT

26-254 Motion by Mrs. Patchin, Second by Mrs. Rubesich to employ the following on an as needed basis as listed below:

Name	Position	Effective date	Costs paid by
Fiscus, Hunter	Home Instructor	October 19, 2026 through the remainder of the 26-27 SY	All costs paid by Liberty Local.
Misinay, Katrina	Home Instructor	October 19, 2026 through the remainder of the 26-27 SY	All costs paid by Niles City.

Roll Call Vote: Mrs. Patchin, Mrs. Rubesich, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

CLASSIFIED – UNPAID LEAVE OF ABSENCE

26-255 Motion by Mrs. Rubesich, Second by Mrs. Patchin to approve an unpaid leave of absence for the following as listed below:

Name	Position	Effective date
Braunsberg, Erica	Classroom Assistant	October 29-30, 2026, and November 2, 2026
Davis, Barbara	Classroom Assistant	October 1, 2026 until doctor's release to return
Gadd, Julia	Classroom Assistant	October 13, 2026 until doctor's release to return

Roll Call Vote: Mrs. Rubesich, Mrs. Patchin, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

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JOB DESCRIPTION AND EVALUATION INSTRUMENT

26-256 Motion by Mrs. Patchin, Second by Mrs. Rubesich to approve the Extracurricular Assistant job description and evaluation instrument.

Roll Call Vote: Mrs. Patchin, Mrs. Rubesich, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

BUSINESS ADVISORY COUNCIL

26-257 Motion by Mrs. Patchin Second by Mrs. Rubesich to approve the Trumbull County Educational Service Center Business Advisory Council 2026-2027 plan for the Ohio Department of Education and Workforce.

Roll Call Vote: Mrs. Patchin, Mrs. Rubesich, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

SUBSTITUTES

26-258 Motion by Mrs. Rubesich, Second by Mrs. Patchin to employ the additional list of substitutes on an as needed basis effective September 21, 2026.

Roll Call Vote: Mrs. Rubesich, Mrs. Patchin, Mrs. Young, Mrs. Domhoff – ayes. Motion Carried.

ITEMS OF INTEREST

The Treasurers update: Presentation on 2026 Balances and Shared Services.

EXECUTIVE SESSION-O.R.C § 121.22 AS NEEDED.

26-259 Motion by Mrs. Rubesich, Second by Mrs. Patchin to enter into **Executive Session** at 9:26 a.m.

Roll Call Vote: Mrs. Rubesich, Mrs. Patchin, Mrs. Young, Mrs. Domhoff – ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

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A.____ To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

1. ____ Appointment.
2. X___ Employment.
3. ____ Dismissal.
4. ____ Discipline.
5. ____ Promotion.
6. ____ Demotion.
7. ____ Compensation.
8. ____ Investigation of charges/complaints (unless public hearing requested).

B._____ To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.

C._____ Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

D._____ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. _____ Matters required to be kept confidential by federal law or regulation or state statues.

F._____ Specialized details of security arrangements and emergency protocols for the School District, which if otherwise disclosed, could jeopardize the security of the School District or Board.

G. _____ To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance.

Motion by Mrs. Patchin, Second by Mrs. Rubesich to return to Regular Session at 9:35 a.m.

Roll Call Vote: Mrs. Patchin, Mrs. Rubesich, Mrs. Young, Mrs. Domhoff – ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

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ADJOURN

26-260 Motion by Mrs. Rubesich, Second by Mrs. Patchin to adjourn this meeting at 9:35 a.m.

Roll Call Vote: Mrs. Rubesich, Mrs. Patchin, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

_____ _____

Date Approved Board President

Attest: _____

Treasurer