TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

September 21, 2026

The Regular Meeting of the Trumbull County Educational Service Center was held on September 21, 2026 at the Board Office.

Mrs. Domhoff, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Deborah Patchin, Mrs. Carol Young, Mrs. Laura Rubesich and Mr. Thomas Krispinsky. Also present were Robert Marino, Ed. D, Superintendent; Stacy Foster, Treasurer; Rachael Miksit, Supervisor of Human Resources and Communication; Michelle Tul, Director of Pupil Services; Christopher Hubinsky, Director of Technology; Arlo Brookhart, Director of Curriculum & Instruction and Kiley Pal, Student Services Administrative Assistant.

APPROVAL OF FINANCIAL REPORTS

26-223 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to approve the Financial Reports presented by the Treasurer as of August 31, 2026.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Patchin, Mrs. Young, Mrs. Domhoff – ayes. Motion Carried.

APPROVAL OF MINUTES

26-224 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve the minutes of the August 10, 2026 Regular Board Meeting.

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mrs. Young, Mrs. Rubesich, Mrs. Domhoff – ayes. Motion Carried.

TREASURER'S RECOMMENDATIONS

APPROPRIATIONS

26-225 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve an adjustment to the Original Appropriations and Estimated Receipts for FY 2027.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Patchin, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

September 21, 2026

OSBA DELEGATE

26-226 Motion by Mr. Krispinsky, Second by Mrs. Patchin to appoint Mrs. Carol Young as the delegate to the annual Business Meeting of the Ohio School Boards Association on Monday, November 16, 2026 and Mrs. Rubesich as the alternate.

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mrs. Rubesich, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

CONTRACTS AND AGREEMENTS

26-227 Motion by Mrs. Rubesich, Second by Mrs. Patchin to retroactively approve an agreement between the Trumbull County Educational Service Center and Southeast Local Schools for Preschool Services effective August 1, 2026 through July 31, 2027.

Roll Call Vote: Mrs. Rubesich, Mrs. Patchin, Mr. Krispinsky, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

26-228 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve an agreement between the Trumbull County Educational Service Center and Ashtabula Area City Schools for C & I Professional Development effective September 21, 2026 through July 31, 2027.

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mrs. Young, Mrs. Rubesich, Mrs. Domhoff– ayes. Motion Carried.

26-229 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to approve an agreement between the Trumbull County Educational Service Center and Critical Ops, LLC to host a Family Fly Zone at the Drone Racing League Event April 17, 2027.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Patchin, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

September 21, 2026

26-230 Motion by Mr. Krispinsky, Second by Mrs. Patchin to retroactively approve an agreement between the Trumbull County Educational Service Center and AMI: Advanced Methods in Innovation for the STEAM Program effective September 14, 2026.

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mrs. Young, Mrs. Rubesich, Mrs. Domhoff– ayes. Motion Carried.

26-231 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to approve an agreement between the Trumbull County Educational Service Center and Sara Levitt, SJL Educational Consultants all costs paid for by Title III Consortium for the 26-27 SY.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Patchin, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

26-232 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to approve an agreement between the Trumbull County Educational Service Center and Warren City Schools for Career Navigator Services effective September 21, 2026 through July 31, 2028.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Patchin, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

RESOLUTION

26-233 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve a RESOLUTION AUTHORIZING the PURCHASE OF PERSONAL PROPERTY – MOTOR VEHICLE (O.R.C. Section 3313.17 and 3313.172)

WHEREAS, the Trumbull County Educational Service Center Governing Board ("Board") is capable of contracting and being contracted with, acquiring, holding, possessing, and disposing of real and personal property under O.R.C. 3313.17; and

WHEREAS, the Board wishes to purchase a van ("the Property") from Klaben Ford Lincoln of Warren and

WHEREAS, the Board desires to use the Property for courier use and TCESC to use as needed; and

WHEREAS, the Board is permitted, under O.R.C. 3313.172 to obtain motor vehicles by purchase; and

WHEREAS, the procurement of the Property is outside the scope of competitive bidding under O.R.C. 3313.46, as the procurement of vehicles that have no permanent connection to a school building are not an improvement to real property and are not required to be publicly bid; and

WHEREAS, the purchase price of the desired Property is $45,566.00;

NOW, THEREFORE, BE IT RESOLVED that the Board approves the following:

1. The Property shall be purchased by the Board from Klaben Ford Lincoln of Warren for $45,566.00 by private sale.

1. Based on the information provided, the Board authorizes the Superintendent, Treasurer, and Board President, as appropriate, to execute the Agreement in an amount not to exceed the purchase price, and other documents consistent with the intent of this resolution.

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mrs. Rubesich, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

RESOLUTION

26-234 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve the following resolution:

NOW, THEREFORE, BE IT RESOLVED, the Trumbull County Educational Service Center Governing Board hereby adopts the Special Education Model Policies and Procedures ("Model Policies") that were released by the Ohio Department of Education and Workforce ("DEW") in December 2024, and directs all staff in the District to use and comply with the Model Policies.

The Board further authorizes the Superintendent to notify the DEW of the Board's adoption of the Model Policies through the DEW's Monitoring System by uploading a copy of this Board resolution on or before November 30 for each subsequent school year.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Patchin, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

TECHNOLOGY - RESIGNATION

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

September 21, 2026

26-235 Motion by Mr. Krispinsky, Second by Mrs. Patchin to accept the resignation of **Mark Holliday, Technician** effective August 26, 2026.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Patchin, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

ADMINISTRATIVE – RESIGNATION

26-236 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to accept the resignation of **Teresa Parker, Special Education Supervisor** effective August 10, 2026.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Patchin, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

ADMINISTRATIVE - EMPLOYMENT

26-237 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to employ **Steven Beshara, Career Navigator** on a one year 184-day prorated contract.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

26-238 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to employ **Melissa Miller, Special Ed Supervisor** on an as needed basis up to 90 days effective September 10, 2026.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Young, Mrs. Patchin, Mrs. Domhoff– ayes. Motion Carried.

CERTIFIED – UNPAID LEAVE OF ABSENCE

26-239 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to approve an unpaid leave of absence for the following as listed below:

Name	Position	Effective date
O'Brien, Alexis	School Psych	September 30, 2026 until Dr.'s release
Penza, Payton	PT	September 28, 2026 until Dr.'s release
Shimko, Melissa	OT	September 22, 2026 through October 22, 2026

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Patchin, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

CLASSIFIED – RESIGNATION

26-240 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to accept the resignation of the following as listed below:

Name	Position	Effective date
Clark, Lisa	Classroom Assistant	August 14, 2026
Crowder, Taylor	Classroom Assistant	August 14, 2026

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Patchin, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

CLASSIFIED – EMPLOYMENT

26-241 Motion by Mr. Krispinsky, Second by Mrs. Patchin to employ following on one year 194-day contracts prorated contracts as listed below:

Name	Position	Hours per day	Effective Date
Arci, Nevaeh	Classroom Assistant	7.0	August 24, 2026
Carillio, Gianna	Classroom Assistant	7.0	August 31, 2026
Kren, Nicole	Classroom Assistant	6.4	August 24, 2026

Roll Call Vote: Mr. Krispinsky, Mrs. Patchin, Mrs. Rubesich, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

CLASSIFIED – UNPAID LEAVE OF ABSENCE

26-242 Motion by Mr. Krispinsky, Second by Mrs. Rubesich to approve an unpaid leave of absence for **Nicole Keck, Classroom Assistant** effective September 10-11, 2026.

Roll Call Vote: Mr. Krispinsky, Mrs. Rubesich, Mrs. Patchin, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

SUBSTITUTES

26-243 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to employ the additional list of substitutes on an as needed basis effective August 10, 2026.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

September 21, 2026

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Young, Mrs. Patchin, Mrs. Domhoff – ayes. Motion Carried.

ITEMS OF INTEREST

26-244

- TCESC Governing Board review of Career Advising Policy
- Architect Services – RFQ
- Master Service Agreements

ADJOURN

26-245 Motion by Mrs. Rubesich, Second by Mr. Krispinsky to adjourn this meeting at 9:30 a.m.

Roll Call Vote: Mrs. Rubesich, Mr. Krispinsky, Mrs. Patchin, Mrs. Young, Mrs. Domhoff– ayes. Motion Carried.

_____ _____

Date Approved Board President

Attest: _____

Treasurer